



TOWN OF KINGSTON  
BOARD OF SELECTMEN  
OPEN SESSION MINUTES  
TOWN HOUSE-26 EVERGREEN ST.  
ROOM 200 & VIA ZOOM  
December 16, 2025

6:00 p.m. – CALL TO ORDER – ROOM 200

Chairman Eric Crone called to order the meeting with a roll call vote of the Board of Selectmen at 6:00 p.m.—selectmen in attendance: Kimberley Emberg, Melissa Bateman, Donald Alcombright and Carl Pike

Staff Present: George Samia, Acting Town Administrator and Patricia Tucker, Assistant to Town Administrator and Board of Selectmen.

**ANNOUNCEMENTS:**

1. This meeting is being recorded by the Local Seen. Anyone who intends to make an audio or video recording of this meeting should notify us at this time.
2. Financial Assistance Applications are available on the town's website or by calling the Selectmen's Office.
3. There are several Boards and Commissions with vacancies. To see a complete list of the openings, please visit our website at [kingstonma.gov](http://kingstonma.gov). If you are interested in serving, please contact the Selectmen's Office at 781 585-0501.
4. Please check our website for any additional events or notices [www.kingstonma.gov](http://www.kingstonma.gov)

**OPEN FORUM:**

Keith Hanson of 1 Copper Beach Drive addressed the Board regarding the deteriorating condition of a paved pedestrian easement connecting Copper Beach Drive to Kingston Elementary School. Mr. Hansen requested clarification on responsibility for maintenance, repair, and liability. Staff reported that subdivision plans were reviewed and a site visit was scheduled.

Shawn Turner, Interim Superintendent, and Valerie Massard, Town Planner, announced that MassDOT selected Kingston to have improvements on Route 106 for full grinding and repaving at state expense, anticipated in FY27. Mr. Turner noted that this work is estimated at 4 million.

Will Cushman, thank you Shawn and Val for the update, and Happy Holidays!

**APPOINTMENTS:**

**Execute Contract for Town Administrator – Scott Lambiase**

Mr. Crone asked the Board if they had any questions.

Mr. Pike made a statement that he is 100% in agreement with the decision to hire Mr. Lambiase, however he is concerned with the terms in the contract regarding the salary. Mr. Pike stated that to provide unity he will vote in favor but is asking the other selectmen to consider compromises moving forward as the FY2 budget will be discussed.

Motion by Ms. Bateman, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen execute the proposed contract for Scott Lambiase – Town Administrator

Ms. Emberg noted that Mr. Lambiase will start on January 5, 2026

Appointment of Full-Time Permanent Civil Service Police Officer – Wes Patrone

Lt. Bateman was in attendance to introduce Mr. Patrone. The Police Department is recommending the appointment of Wes Patrone to the position of full time permanent Civil Service Police Officer, the candidate was subjected to an extensive background investigation that was carried out by sworn members of the Kingston Police Department and overseen by Lt. Bateman.

Motion by Ms. Emberg, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen appoint Wes Patrone as a Full-Time Permanent Civil Service Police Officer for the Town of Kingston. Starting on Monday, January 5th, 2026.

Joint Meeting with Water Commission, Sewer Commission to Review and Possibly Finalize MOU

Mr. Crone discussed the Memorandum of Understanding (“MOU”) which establishes a coordinated process for managing all roadwork, excavations, and/or repairs performed by or on behalf of the Water Department or Wastewater Department within the Town of Kingston. The purpose is to ensure advance notice, interdepartmental communication, optimal procurement, and public safety coordination, while minimizing disruption to residents, businesses, and emergency response.

Elaine Fiore, Sewer Commissioner was in attendance to state that both the Water and Sewer Commissions voted on the MOU at their joint meeting that was held on December 9, 2025.

Motion by Mr. Pike, seconded by Ms. Bateman and a 5-0-0 vote,

VOTE: I move that the Board of Selectmen approve the MOU concerning the planned or emergency road openings, excavations, and or surface impacts undertaken by the water department or wastewater department on public ways under the jurisdiction of the highway department and authorize Eric Crone to sign on behalf of the board.

Presentation from Woods Hole Group and Collins Engineering regarding Grant from the State Coastal Zone Management’s Coastal Resiliency Program

Representatives, Linna Laux, from Woods Hole Group and Julia Del Tufo from Collins Engineering, presented an overview of the Coastal Zone Management Coastal Resiliency Program grant for improvements at the Town Landing (45 River Street). The presentation included project scope, schedule, existing conditions analysis, flood vulnerability assessment, and next steps.

Mr. Crone thanked them for their concepts.

Request from Conservation for Support in Applying for the FY26 Department of Fish and Game Community Biodiversity Grant

Mr. Crone stated that the Conservation Department is requesting Board of Selectmen support in applying for the FY26 Department of Fish and Game Community Biodiversity Grant.

Matt Penella, Conservation Agent, was in attendance in case there were any questions. Kick start the project with 2 projects done by June, public support.

Motion by Ms. Bateman, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen support the Conservation Department in applying for FY26 Department of Fish and Game Community Biodiversity Grant.

ADDITIONAL ITEMS:

Review and Possible Vote of Host Community Agreement for Waste Disposal Transfer Station at 48 Marion Drive, Kingston Environmental, LLC

Mr. Crone discussed that this came before the Board a while back in May of 2024.

Mr. Crone also mentioned that this is currently in land court, then will have to go to the Board of Health and Planning Board.

Ms. Emberg noted that the HCA is not required, it is more of a showing to DEP, The Planning Board, and Board of Health that the Board is in agreement with the project.

There were no questions.

Motion by Ms. Emberg, seconded by Mr. Pike and a 5-0-0 vote,

VOTE: I move to execute the Host Agreement between KESP (Kingston Environmental Services Partners and the Town of Kingston and for the waste transfer facility as presented.

#### Annual Appointment of Matrons and Special Police Officers

Mr. Crone discussed These are annual appointments (listed by name on the agenda) of Special Police Officers and Matrons.

Motion by Ms. Emberg, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen appoint following individuals to the position of Police Matron for the Kingston Police Department. The term of the appointment shall be from January 1, 2026, through December 31, 2026.

Kaitlyn Mori  
Michelle Beck  
Taylor O'Neill

Motion by Ms. Emberg, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen appoint the following individuals to the position of Special Police Officer for the Kingston Police Department. The appointment shall be from January 1, 2026, through December 31, 2026.

Marks Brenner  
Darren Martin  
Kaitlyn Mori  
Edward McDonald  
Erik Dowd  
Scott Petersen  
David Hurley  
Jonathan Neal  
Sean Percy

#### Appointment of Head of Youth Services Librarian – Orion Oak

Mr. Crone discussed that due to a vacancy the position of Head of Youth Services Librarian is vacant. After the recruitment process Library Director, Donald Colon is requesting the hiring of Orion Oak to the position. This is a full-time Schedule D-7, step 2, exempt position as part of Wage and Personnel.

Motion by Mr. Alcombright, seconded by Mr. Crone and a 5-0-0 vote,

VOTE: I move the Board of Selectmen appoint Orion Oak to the position of Head of Youth Services Librarian effective December 17, 2025, contingent with the terms in the offer letter."

#### Acceptance of Resignation of Vittorio (Buz) Artiano from Conservation Commission

Mr. Crone discussed that Mr. Artiano provided his resignation effective December 11, 2025. The resignation letter is in the board materials.

Motion by Ms. Emberg, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen accept the resignation of Vittorio (Buz) Artiano from Conservation Commission effective December 11, 2025.

#### Set 2026 Annual Town Meeting Date

Mr. Crone discussed that annually at this time the date for the Annual Town Meeting is set. Per the By-law The Annual Town Meeting shall be held on the first Saturday in May for the transaction of municipal business except for the election of such officers and the determination of such matters as by law are required to be elected or determined by ballot, or on such later date in the months of April, May or June as the Board of Selectmen may vote to hold the meeting.

Motion by Mr. Alcombright, seconded by Mr. Pike and a 5-0-0 vote,

VOTE: I move the Board of Selectmen set the 2026 Annual Town Meeting date as 5/2/2026.

#### Approval of 2026 Alcohol Licenses

Mr. Crone discussed that listed individually on the agenda with backup in the board materials is the list of the annual alcohol licenses for 2026.

Motion by Mr. Alcombright, seconded by Mr. Pike and a 5-0-0 vote,

VOTE: I move the Board of Selectmen approve the annual alcohol licenses as printed in the agenda addendum.

#### Approval of 2026 Common Victualler Licenses

Listed individually on the agenda with backup in the board materials is the list of the annual common victualler licenses for 2026.

Motion by Ms. Emberg, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen approve the annual common victualler licenses as printed in the agenda addendum.

Approval of 2026 Entertainment Licenses – Listed individually on the agenda with backup in the board materials is the list of the annual entertainment licenses for 2026.

Motion by Mr. Alcombright, seconded by Mr. Pike and a 5-0-0 vote,

VOTE: I move the Board of Selectmen approve the annual entertainment licenses as printed in the agenda addendum.

Approval of 2026 Auto Amusement Licenses – Listed individually on the agenda with backup in the board materials is the list of the annual auto amusement licenses for 2026.

Motion by Mr. Alcombright, seconded by Mr. Pike and a 5-0-0 vote,

VOTE: I move the Board of Selectmen approve the annual auto amusement licenses as printed in the agenda addendum.

#### Approval of Open Session Meeting Minutes

Approval of Open Session Meeting Minutes — September 18, 2025, November 18, 2025, November 25, 2025, and December 2, 2025

Motion by Ms. Bateman, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen approve the open session meeting minutes of September 18, 2025, November 18, 2025, November 25, 2025, and December 2, 202, as presented

Mr. Samia had no comments.

SELECTMEN COMMENTS:

Happy Holidays! Stay safe!

Motion by Mr. Alcombright, seconded by Ms. Bateman and a 5-0-0 vote,  
VOTE: I move to adjourn.

The meeting was adjourned at 6:53 pm

Respectfully submitted,

Patricia Tucker

Assistant to the Town Administrator and Board of Selectmen

Documents used at the meeting:

Agenda

Agenda Addendum

Police Appointment

MOU

Offer Letter

License Renewal Information

Meeting Minutes