

COUNCIL ON AGING ADVISORY BOARD MEETING

OCTOBER 10, 2023

The meeting was called or order at the Kingston Town House, Room 200 at 11:30am, and broadcast on PAC TV, with Zoom available for those unable to attend the meeting.

Thank you to PAC TV. The Pledge of Allegiance was recited.

Board Members Present: Caty Starr – Chairman, Donna Weinberg – Vice Chair, Joan Hutchison – Secretary, Maureen Elwood, Mary Elwood, Mary Hayes, Kathy Studley.

Others Present: Mary Beth Lawton – COA Director, Keith Hickey – Town Manager

Open Forum: No one spoke.

New Business:

Office Hours: There was a brief discussion regarding Advisory Board members having time set aside to meet with the public. It was agreed that prior to our regular meetings, on the second Tuesday of each month, from 10:30 to 11:00am, Kathy Studley, Mary Hayes and Maureen Elwood would set up a schedule for these meetings to be held in the Library.

Liaison Meetings with Friends of COA: Kathy Studley and Mary Hayes offered to attend the Friends of COA board meetings held the second Friday at 1pm.

Public Safety: Caty reviewed a public safety packet that was distributed at a recent annual luncheon at Haddad's in Marshfield. There was a discussion regarding the need for everyone to have a "File of Life" posted in homes, fire, smoke and CO2 alarms, and fire extinguishers.

COA Café: All Board members discussed the value of having the Café. There were 94 meals served the first week. Mary Beth reminded us that if you want takeout, to bring your own container. The Café is saving money by going green. No paperplates, reusable plates and utensils. And Coffee is still free. There will be a contest for a name for the Café.

Center Outside Groups Use: MaryBeth spoke about the appropriate use of the center. It can be used after regular hours by obtaining a packet from her and filling out the Application.

Thanksgiving Lunch: Reservations can be made for 125 people. First come, first serve, signup,, and call backs will be made to confirm. Kingston COA members have priority. Any overflow on the list will be offered a reservation to the Christmas Lunch.

Secretary's Report: Was read and a motion to accept by Maureen Elwood, seconded by Kathy Studley, and approved by all.

Director's Report: Appointment of Mary Harriman to Advisory Board, goes before the BOS this evening. By Laws approval goes before the BOS on October 24th.

Bocci Court: Proposal for Bocci Court goes before the BOS this evening.

New HIPPA Form: Discussion tabled to next meeting

Social Media Form: Discussion tabled to next meeting.

Chairman's Report:

Important: Cooperation, Communication, Compromise & Collaboration.

Rememberance: Edward Santos

NEXT REGULAR MEETING: NOVEMBER 14, 2023 AT SENIOR CENTER

There was a motion by Joan Hutchison to adjourn the meeting at 12:47, seconded by Maureen Elwood, and approved by all.

Respectfully submitted,
Joan Hutchison, Secretary