

Kingston Council on Aging
Secretary Report
Advisory Board Meeting
July 12, 2022
(approved by vote at the meeting held on 8/9/22)

Meeting was called to order at 11:30
Pledge of Allegation was recited.
Thank you, PAC TV,

Board Members present, Joseph Favaloro, Chairman, Austin Sennett, Vice Chairman, Caty Starr, Secretary, Donna Weinberg.

Also Present: Brenda Fitzgerald, Interim COA Director, Shelly Loring, Pat Harlow and Mary Hayes as guests.

Open Forum

Pat Harlow asked about the Gatra contract and Brenda answered her question. Pat also mentioned that she felt it would be a good idea for the seniors to attend the Silver Lake High School drama club's pre-shows when they are preparing for plays etc. She thought it would be a good collaboration between the town's seniors and the drama club and could benefit both groups. The board agreed this could be a great idea and asked her to look into implementing this.

Directors Report was presented by Interim Director, Brenda Fitzgerald. Copy attached, along with reports from Programs, Marketing & Media, Outreach and the Budget YTD.

Secretary Report - A motion to accept the June Secretary's report was made by Austin and seconded by Caty. All in favor. Copy attached.

Chairman's Report, (copies herewith) - Joe Favaloro presented his report which included Health Lessons Men Can Learn from Women. - Copy Attached

Friends of the Kingston COA update - Shelly Loring spoke about the ice cream social planned for Wed 7/13; the monthly Tea on 7/12 and the next Tea will be on 8/9. They Friends group holds their meetings on the second Fridays of each month at 1pm. They have been in contact with the Hanover Friends group regarding their By-Laws to compare and help them re-write theirs. They have an opening on their Board and are always looking for new members and volunteers to help with gatherings and running the shop.

Joe gave a special thanks to four volunteers for all of their extra help always going above and beyond with everything they do, but in particular their help with cleaning the back porch. Recognized were Brenda Fitzgerald, Brenda and John Combs, and Debbie Norrie.

Caty gave an update from the working group regarding the By-Laws project. The working group suggests the following updates: Article 10 Council on Aging:

- updating the first Article for the Council on Aging (known as 4-10-1) to include language from the Policies and Procedures Article IV Membership. It is recommended that this paragraph be reflected identically in both documents and be renamed Composition and Term of Office in both documents.
- There is also a suggested change to By-Laws 4-10-2 purpose, with the words "the needs" also be added.

In addition to the By-Laws suggested changes, it was suggested that the Policies and Procedures reflect a change to Article IV, H - New suggested language to read: "Individuals may participate in all activities of the Advisory Board as non-voting individuals. These individuals may assist in advisory and development functions."

Caty made a motion to accept the proposed changes to the Policies and Procedures as stated above. Motion was seconded by Austin. All in favor. Updated Policies and Procedures attached.

Caty will request a meeting with Kim Emberg to discuss the suggested changes to the By-Laws to confirm they are in line with town requirements.

Motion to Adjoin was made by Caty and seconded by Austin. All in Favor.

Respectfully submitted,
Caty Starr, Secretary

Next meeting will be August 9, 2022 @ 11:30 at COA Senior Center and/or ZOOM