TOWN OF KINGSTON
BOARD OF SELECTMEN
OPEN SESSION MINUTES
TOWN HOUSE-26 EVERGREEN ST. ROOM 200 & VIA ZOOM
May 20, 2025

6:00 p.m. – CALL TO ORDER – ROOM 200

Chairman Eric Crone called to order the meeting of the Board of Selectmen at 6:02 p.m.—selectmen in attendance: Kimberley Emberg, Donald Alcombright, Melissa Bateman and Carl Pike.

Staff Present: Keith Hickey, Town Administrator and Patricia Tucker, Assistant to Town Administrator and Board of Selectmen.

ANNOUNCEMENTS:

1. Mr. Crone welcomed Carl Pike to the Board. He thanked all who put their name out there for the election.
2. This meeting is being recorded by The Local Seen. Anyone who intends to make an audio or video recording of this meeting should notify the Chair at this time.
3. Financial Assistance Applications are available on the town's website or by calling the Selectmen's Office.
4. For anyone interested in volunteering, there are several vacancies on various boards and committees. Please check the website for a listing.
5. Please check our website for any additional events or notices www.kingstonma.gov
6. Ms. Emberg explained one of the board/committee vacancies is on the Finance Committee which has three vacancies. Letters of interest can be sent to the Moderator.

OPEN FORUM:

Renee McDonald of 26 Ortolani Circle was in person to discuss her concern that the transfer station will have new hours beginning on July 1st. Ms. McDonald asked if the Monday hours could be changed to open later in the afternoon to allow it to stay open at night. Mr. Crone stated this could be an agenda item at a future meeting.

APPOINTMENTS:

Reorganization of the Board

Mr. Crone discussed that each year after the annual Town election, the Selectmen discuss and vote on a Board Chair, Vice Chair and Clerk. This agenda item is for this purpose.

Ms. Emberg asked the Board if anyone was interested in being chair, she is happy to step up again or support Eric as he did a good job and I think it would be good to have him continue.

Mr. Crone stated that he would like to continue, and Mr. Alcombright and Ms. Bateman felt Ms. Emberg asked if anyone

Motion by Ms. Emberg, seconded by Ms. Bateman and a 5-0-0 vote,

VOTE: I move the Board of Selectmen appoint Eric Crone as Chair on the Board of Selectmen.

Ms. Emberg stated she is willing to step up for vice chair unless someone else would like to position.

Motion by Mr. Pike, seconded by Mr. Crone and a 5-0-0 vote,

VOTE: I nominate Kim for Vice Chair.

Mr. Crone stated that the Board needs to vote someone as Clerk.

Motion by Mr. Alcombright, seconded by Mr. Pike and a 5-0-0 vote,

VOTE: I nominate Missy as Clerk.

Proclamation for National Police Week, May 12, 2025, through May 18, 2025

Mr. Crone stated that the Board of Selectmen are going to recognize the Kingston Police Department for National Police Week as May 12, 2025, through May 18, 2025.
Mr. Crone read the proclamation.

Motion by Ms. Bateman, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen to declare May 10, 2025, through May 16, 2025, as National Police Week.

Mr. Crone read the proclamation for National Public Works Week. The Chair presented the proclamation unofficially.

Request Board of Selectmen's Support of Planning Department Grant Applications

Mr. Crone introduced Town Planner Valarie Massard who seeking the Board of Selectmen's support in applying for four separate grants. Ms. Massard discussed the grants, and as it relates to the summaries below.

- MassWorks Infrastructure - $775,000 Joint Application for engineering design: completion of Exit 20 ramp reconstruction and engineering design for 53/3A/Tarkiln Road intersection. Local match based on already-committed funds by both towns to the initial 75% design of Exit 20.

- Community Planning - $100,000 Application to work with OCPC to update Town Comprehensive Master Plan. $25,000 DLTA award match and $25,000 Planning Board Public Benefit Account match. OCPC is already doing the Housing Production Plan under the EEA grant received recently and will have the information needed to work with the town to do the update if the grant is awarded. Finished product 2027.

- Brownfield Redevelopment - $TBD. OCPC EPA grant paid for Phase I and Phase II Environmental Site Assessment of 10 Maple Street old Fire Station. Results of Phase II will provide recommendations as to amount, and whether cleanup can be done without tearing down existing Fire Station (we have no alternative for dry seasonal storage available).

- Coastal Resiliency - $TBD. 2-year grant design reconstruction Town Wharf, Harbormaster office and remainder of parking lot. Phase I alternatives feasibility study; Phase 2 engineering design/initial permitting in preparation for a grant to construct in year 3. Match will be combination of in- kind, Waterways Fund and Planning Board public benefit account.

Ms. Emberg asked about the grant regarding the Town Wharf, and are they the same grant the Harbormaster was working on, Ms. Massard stating they are working collaboratively on the project, and there will be more communications on that.
Ms. Emberg asked if she had time to do all this as they are eliminating the assistant position in her office, Ms. Massard stated this is in her job description, and Ms. Emberg offered her support, and any is willing to offer any assistance that is needed.

Motion by Mr. Alcombright, seconded by Ms. Bateman and a 5-0-0 vote,

VOTE: I move the Board of Selectmen support the four grant applications presented this evening and authorize the Board Chair to sign a letter supporting the grant submission on behalf of the Board.

Request for Opiod Settlement Funds from Police Department

Mr. Crone stated that Chief Holmes is requesting a transfer of $18,000 from the opioid settlement funds to be made out to Plymouth County Outreach (PCO) c/o Town of East Bridgewater.
This transfer will help them by time to stay in business.
Vicki Butler of Plymouth County Outreach along with Chief Tim Kane from Hanover were in attendance.

Ms. Butler went through each line of the presentation.

Plymouth County Outreach is a multi-faceted collaboration of the 27 municipal police departments in Plymouth County, as well as Bridgewater State University Police Department, the District Attorney and Sheriff, working together with Recovery Coaches and community organizations and coalitions to make treatment, resources, and harm reduction tools more accessible to people who use substances and their loved ones.
Their goal is to provide compassionate, judgment-free support while reducing overdose fatalities and promoting any positive change towards a better quality of life.

Chief Kane of Town Hanover, spoke about PCO spoke about the progress of this project and is looking forward to working with the Town of Kingston going forward.
Chief Holmes mentioned that the current balance is $177,000 in the account.
Mr. Hickey discussed there is no encumbered money in the fund currently.
Mr. Pike asked how the amount of $18,000 was requested. Chief Holmes discussed that Ms. Butler provided a cost contribution by community based on population, number of incidents and the usage.

Motion by Ms. Emberg, seconded by Mr. Alcombright and a 5-0-0 vote,

> VOTE: I move the Board of Selectmen accept the request from Chief Holmes to transfer $18,000 from the Opiod Settlement Fund to be made out to Plymouth County Outreach.

Request from Fire Chief to Carry Over Vacation Time
Mr. Crone discussed that Chief Douglass is requesting to carry over 3 weeks of vacation time. Included in your Board Materials is Chief Douglass's contract that states the Chief can carry up to 5 days' vacation into next year. Any vacation days remaining over 5 days shall be forfeited. Alternatively, the Chief shall have the right to sell back to the Town up to 5 vacation days.
Chief Douglass stated this is due to his shoulder and he was holding his vacation for that his surgery was pushed back.

Motion by Ms. Emberg, seconded by Ms. Batman and a 5-0-0 vote,

> VOTE: I move the Board of Selectmen approve the request from Chief Mark Douglass to carry over (3) weeks of vacation time

Recommendation on Temporary Staffing at Streets, Trees and Parks
Mr. Hickey discussed that at the May 6th Board meeting; Board has decided to propose a Department of Public Works at a future Town Meeting. Mr. Hickey is requesting the Foreman position be filled temporarily to provide the interim Superintendent additional support with managing the department.
Mr. Hickey stated that he met with Shawn Turner and with the KETU labor union representative to discuss a mutually agreeable process. The recommendation being presented this evening is to advertise the Foreman position internally for five business days. Several current Equipment Operators are expected to apply for the temporary Foreman position. Applicants would be interviewed, and the most qualified candidate selected.

If an Equipment Operator is selected as the temporary Foreman, their position would then need to be filled on a temporary basis. Currently, there is one Laborer who holds the necessary licenses to step into the temporary Equipment Operator role.

All individuals selected for these temporary assignments will be informed that the positions are expected to last between six months and one year.

Ms. Emberg asked about the funding of these positions, and Mr. Hickey stated that there is money as the department is down a person.

Motion by Mr. Pike, seconded by Ms. Emberg and a 5-0-0 vote,

> VOTE: I move the Board of Selectmen approve the process to hire a Temporary Foreman and, if necessary, a Temporary Equipment Operator and a seasonal laborer as proposed by the Interim Superintendent of Streets, Trees, and Parks and Town Administrator.

Approval of New Common Victualler License Blended Berry LLC

Mr. Crone discussed that Blended Berry LLC is requesting a new common victualler license. The said application will be at 150 Summer Street (Unit D) for the hours of 7:00am – 5:00pm.

Motion by Mr. Alcombright, seconded by Ms. Bateman and a 5-0-0 vote,

VOTE: I move the Board of Selectmen approve the new common victualler license for Blended Berry LLC effective immediately through December 31, 2025.

Request for Approval of A Bond Anticipation Note (BAN) For the New Water Department Well Project

Mr. Crone said that the Water Department is seeking temporary funding for the well design work approved at 2024 Fall Town Meeting.

Ms. Emberg stated that the Town Meeting approved this and tonight is the paperwork of the project.

Motion by Ms. Emberg, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen to approve the sale of the $900,000 5.25 percent General Obligation Bond Anticipation Notes (the "Notes") of the Town dated May 30, 2025, and payable May 29, 2026, to Oppenheimer & Co., Inc., at par and accrued interest, if any, plus a premium of $180.00.

And in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 7, 2025, and a final Official Statement dated May 14, 2025, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted;

And the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time;

And that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes and to comply with relevant securities laws;

And that any certificates or documents relating to the Notes (collectively, the "Documents"), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a ".pdf" file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures;

And that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Consideration and Possible Approval of State Septic Betterment Loan Program

Mr. Crone discussed that the Town shall issue a bond or bonds in an aggregate principal amount not to exceed $400,000 (the "Bonds") pursuant to Chapters 29C and 111 of the General Laws and a vote of the Town passed November 19, 2024 (Article 8), which authorized a total borrowing of $400,000, for a community septic management loan program (the "Project")

Mr. Pike, stated that you don't pay it back for a few years with no interest.

Motion by Ms. Emberg, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen move the Town shall issue a bond or bonds in an aggregate principal amount not to exceed $400,000 (the "Bonds") pursuant to Chapters 29C and 111 of the General Laws and a vote of the Town passed November 19, 2024 (Article 8), which authorized a total borrowing of $400,000, for a community septic management loan program (the "Project");

And that the terms of the Financing Agreement (or Agreements) between the Town and the Massachusetts Clean Water Trust (the “Trust”), (the “Financing Agreement”) and the Project Regulatory Agreement (or Agreements) between the Town and the Department of Environmental Protection of The Commonwealth of Massachusetts (“DEP”) (the “Project Regulatory Agreement”), each relating to the Notes and the Bonds are hereby approved;

And that in anticipation of the issuance of the Bonds the Treasurer is authorized to issue an interim loan note or notes (the “Notes”) from time to time in an aggregate principal amount not to exceed $400,000;

And that each Bond or Note shall be issued as a single registered security, and sold to the Trust at a price determined pursuant to the Financing Agreement;

And that the Treasurer is authorized to determine the date, the form, the maximum interest rate and the principal maturities of each Bond and Note, and to execute a Financing Agreement with the Trust with respect to the sale of the Bonds and Notes, such date, form and maturities and the specific interest rate or rates of the Bonds and Notes to be approved by a majority of the Board of Selectmen and the Treasurer and evidenced by their execution of the Bonds or Notes;

And that any certificates or documents relating to each Bond and Note (collectively, the “Documents”), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a “.pdf” file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures;

And that all action taken to date by the Town and its officers and agents to carry out the Project and its financing, including the execution of any loan commitment or agreement by the Treasurer, are hereby ratified, approved and confirmed; and

And that the Treasurer and the other appropriate Town officials are each hereby authorized to take any and all actions necessary or convenient to carry out the provisions of this vote, including execution and delivery of the Financing Agreement and the Project Regulatory Agreement relating to the Project.

<u>Request by Agricultural Commission to Use Town House Gazebo for Produce Sharing Program for Residents</u>

Mr. Crone stated that the Agricultural Commission is again proposing a sharing program for excess produce grown by residents. This would allow home gardeners a way to share their bounty with others who may not be able to grow their own fresh produce. The Committee is requesting the use of the Town House gazebo for residents to leave extra produce for others to pick up.

The members of the Agricultural Commission would monitor the produce on a weekly basis to remove all spoiled items. The anticipated dates for this program would begin in late June and end mid-September. Health Agent Joyce Krystofolski provided comment that she has no issues and would just like the committee to check the gazebo on a regular basis for any product that may need to be discarded.

Motion by Ms. Bateman, seconded by Mr. Alcombright and a 5-0-0 vote,

> VOTE: I move to approve the request of the Agricultural Commission to use the Town House gazebo for the Produce Sharing Program.

<u>Request for One Day Liquor License from Forty Second Brew Co</u>

Stephen Darby from Forty Second Brew Co is requesting a one-day license for Gears & Beers at Jones River Storage Parking Lot, 26 Wapping Road, Kingston on June 7, 2025, from 12pm-5pm.

Motion by Mr. Alcombright, seconded by Ms. Bateman and a 5-0-0 vote,

> VOTE: I move the Board of Selectmen approve the one-day liquor license request from Stephen Darby of Forty Second Brew Co for the Gears & Beers Event at Jones River Storage Parking Lot, 26 Wapping Road, Kingston on June 7, 2025, from 12pm-5pm.

ADDITIONAL ITEMS:

Set Special Town Meeting Date

Mr. Crone stated that there is a need to hold a Special Town Meeting this year to consider a debt exclusion article for a new roof at the Kingston Elementary School. The proposed date is Tuesday evening, October 28, 2025. The Local Seen and Kingston Intermediate School are available.

Motion by Mr. Pike, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen set the date of Tuesday, October 28, 2025, as Fall Special Town Meeting.

Acceptance of Donation

Mr. Crone stated that the Police Department and Council on Aging have received donations and are asking the Board to accept:

Motion by Ms. Bateman, seconded by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move the Board of Selectmen accept the following donations:

- $1,000 donation to the Kingston Police Department Revolving Fund from Helen Boxer
- $25 donation to the Council on Aging from William and Carolyn Wilderman in memory of Mary Lou Boman
- $150 donation to the Council on Aging from David & Kathleen Lee in memory of Mary Lou Boman
- $57 donation to the Council on Aging from Stop & Shop Bloomin 4 Good Program to support hunger relief

Chief Holmes was in attendance tell explain to the Board why Ms. Helen Boxer donated the money as she is from the South, and there was a family emergency here, to which Dispatcher Herrick and St. Calter paid out of pocket to help her family with food, in return Ms. Boxer donated to their revolving fund.

Seasonal Employee Appointments for Recreation Department

Mr. Crone stated that the Recreation Department is recommending the appointment of the following Summer Park Staff and Counselors:

Motion by Ms. Emberg, seconded by Ms. Bateman and a 5-0-0 vote,

VOTE: I move the Board of Selectmen to appoint the following seasonal recreation staff as presented

Michael Kenney - Counselor	Kiely Soucie - Counselor
Sean Barry – Counselor	Logan Tucker - Counselor
Emma Froio - Counselor	Jason Belmore - Counselor
Jamie Allen – Counselor	Cormac Dormady - Counselor
Maddie Dookhran - Counselor	Elise Tartaglione - Counselor
Stella Burke - Counselor	Lily Robbins - Counselor
James McKenna - Counselor	Edward Nickles - Counselor
Todd Schmidt - Counselor	

Discuss Town Administrator Evaluation

Mr. Crone stated that included in the Board packet is the draft annual evaluation of the Town Administrator as summarized by counsel. The Board should review the document, vote to amend any grade or comments given.
Once the Board completes the review of the draft, a motion should be made to accept the final evaluation document.

The Board had no discussion of the summary.

Mr. Crone read the excerpt from the Town Administrator's contract which reads:

B. In addition to the above salary, the Town Administrator may receive up to $3,000 bonus each year at the Board's discretion, said bonus not to be applied to base salary, if the Board of Selectmen, in its sole discretion, determines that his performance exceeds expectations as documented through the performance evaluation process set forth in

Section V of this Agreement. Said bonus payment is payable in the first pay period in July based on the evaluation in April of each year.

Ms. Emberg asked if the bonus was in the budget, to which Mr. Hickey stated it was. She continued to ask the Board if the performance exceeded expectations and it would be at the discretion of the Board. Mr. Crone supports the full bonus.

Motion by Mr. Alcombright, seconded by Ms. Bateman and a 5-0-0 vote,

VOTE: I move the Board of Selectmen approve the annual evaluation of the Town Administrator as presented this evening. Further I move the Board of Selectmen to authorize a bonus of $3,000 based on the results of the Administrator annual evaluation.

Mr. Crone added that at the last meeting Mr. Hickey's contract was extended an additional 3 years.

<u>Request from Troop 49 for Camperships Grant from the William H. Willis Charity Fund</u>

Mr. Crone stated that Troop 49 has requested the funding for two Camperships be approved to give two (2) Boy Scouts the opportunity to attend summer camp.

Motion by Mr. Alcombright, seconded by Ms. Bateman and a 5-0-0 vote,

VOTE: I move the Board of Selectmen approve the request from Troop 49 for funding in the amount of $1,360 from the William H. Willis Charity Fund for 2 Camperships for the Camp Squanto Summer Camp, the disbursement to be made to Troop 49.

<u>Amend the Start Date of New Town House Hours</u>

Mr. Crone stated that the Selectmen approved amending the Town House hour earlier this year with a start date of July 1st. Because July 1st being a Tuesday this year, the Town Administrator is requesting to begin the new Town House hours on Monday, June 30th.

Motion by Mr. Pike, seconded by Mr. Alcombright and a 4-1-0 vote, (Ms. Emberg voted against)

VOTE: I move the Board of Selectmen amend the start of the new Town House hours on Monday, June 30, 2025.

<u>Approval of Silver Lake Parcel</u>

Mr. Crone discussed that this item was on the May 6th Board meeting and was approved. The entire motion was not added to the addendum so therefore it needs to be revoted so the vote can be certified.

At the 2023 Fall Town Meeting, the transfer of a surplus parcel of land owned by the Silver Lake Reginal School District to the Town of Kingston was approved as part of the upcoming Lake Street culvert replacement and stormwater improvement project. This agenda item is requesting the Board of Selectmen accept the property for municipal purposes.

Motion by Mr. Pike, seconded by Ms. Emberg and a 5-0-0 vote,

VOTE: I hereby move that the Board of Selectmen accept, for municipal purposes, as authorized pursuant to Article 16 of the October 24, 2023, Special Town Meeting warrant and further to authorize the Chair, to execute all documents necessary to effectuate the acquisition of said property.

A parcel of land shown as Lot 3 on plan 25119A filed with the Plymouth County Registry of Deeds Land Court, shown on the Assessors Maps as Map 8, Lot 49.

<u>Update on the Status of Establishing a Department of Public Works</u>

Mr. Crone stated this item will be an ongoing agenda item for any updates.

Mr. Crone asked the Board if they wanted to move forward with an article for Special Town Meeting Warrant.

Ms. Emberg feels they should dissolve the working group, and feels the approach needs to be different and maybe have the discussions at the Selectmen meetings.

Mr. Crone discussed that he would reach out to other towns to gather information for discussion.

The Board discussed many options on how to move forward with this and communicating with the residents.

Mr. Pike stated he doesn't support this going to the Fall Town Meeting

Mr. Alcombright stated that the Commissioners who spoke against it at the Spring Town meeting stated they needed more time, Mr. Alcombright stated they are now providing more time with more discussions, so they should have the time to support this.

The Board discussed at length the best way to move forward on discussing.

Ms. Emberg stated that the residents or staff are more than welcome to reach out to them at any time.

The Board discussed having a public hearing on June 17th at 5:30pm separate from the open session.

<u>MEETING MINUTES: Approval of Open Session Meeting Minutes – March 25, 2025, April 1, 2025, April 14, 2025, April 22, 2025, May 6, 2025, and May 13, 2025</u>

Mr. Crone discussed that the agenda was posted with April 1, 2025; however, these were not updated to the packet, April 1st meeting minutes will be added the next meeting.

Motion by Ms. Emberg, seconded by Ms. Bateman and a 4-0-1 vote, (Mr. Pike abstained)

> VOTE: I move the Board of Selectmen approve the open session meeting minutes of March 25, 2025, April 14, 2025, April 22, 2025, May 6, 2025, and May 13, 2025, as amended.

<u>TOWN ADMINISTRATOR'S REPORT:</u>

Mr. Hickey read from his report:

<u>Financial Updates</u>

- The Selectmen will be presented year end transfers at your July 1st and 15th Board meetings.
- BlackBoard Connect costs are being looked at as the cost is being doubled.

<u>Project Updates</u>

- Transfer Station permits for the upcoming year beginning July 1st will be available to purchase online shortly. There will be a link on the Town website that residents can. use to provide the necessary information and have the decal mailed to you rather than having to travel to Streets, Trees, and Parks in person to purchase the permit.

<u>Personnel Update</u>

- Fire Captain Susan Hussey will be retiring on July 10th.
- Sean Dowling has been hired as a firefighter/paramedic effective June 5th.
- Assistant Treasurer Nick Derbes has resigned effective June 4th.

<u>Miscellaneous Updates</u>

- The Kingston Sewer Commission postponed its public hearing on June 5,2025 at 6:30 PM in Room 200 of the Town Hall, 26 Evergreen Street, Kingston, to discuss and vote on Sewer Rates, Charges, Fees and Civil Penalties and Sewer Rules and Regulations, Special Assessments, Betterment, Privilege Fees and amendments.

Memorial Day Parade is this coming Monday!

Ms. Emberg asked for an update on the Water Moratorium. Mr. Hickey stated there is no update, they are still working through the information. The Water Department has not discussed it at their meeting.

Ms. Bateman made a comment that she loves online stickers and would like to see online employee applications. Mr. Hickey stated that one of the things they are working on is a fillable form.

SELECTMEN COMMENTS:

Mr. Alcombright asked for an update on the town's website. Ms. Morrissey is working with the website company, and it looks like the Labor Day timeframe for completion.

Welcome Carl to the Board!
June 3rd is the next meeting

Motion by Ms. Emberg, seconded by Mr. Alcombriht and a 5-0-0 vote,
VOTE: I move to RECESS **TO EXECUTIVE SESSION, TO NOT RETURN TO OPEN SESSION FOR THE PURPOSE OF:**
To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member or individual.

The meeting was adjourned at 7:50PM
Respectfully submitted,

Patricia Tucker
Assistant to the Town Administrator and Board of Selectmen

Documents used at the meeting:
Agenda
Agenda Addendum
Proclamations
Memo from Town Planner
Presentation on Opiod Settlement
Memo from KHIckey regarding Temporary Staffing
BOND Information
One Day Liquor License
Donations
Request for Camperships
Town Administrator Report