

KINGSTON BOARD OF HEALTH
MEETING MINUTES
April 7, 2025

Present: Chairman Joe Casna, Vice-Chair Heidi Whipple, Members Bill Kavol, and Sheryl Antoine, and Health Agent Joyce Krystofolski.

Absent: Member Dennis Randall

5:05 p.m. Kingston Board of Health Meeting was called to order by Joe Casna.

BILLS: Bills from March reviewed.

ACCEPTANCE OF MINUTES:

5:05 pm Motion made by Sheryl Antoine to accept the meeting minutes for March 17, 2025, as presented.

Second: Bill Kavol

4-0-0

HEALTH AGENT REPORT:

- Septic picking up with Springtime. Several failed Title V's.
- Incident at Suji's Kitchen. The hood system caused alarms to go off at the mall.
- Attended online training regarding new camp regulations, swimming pool and beach testing. Joyce will attend a more comprehensive training on those topics in Devens.
- Joyce investigated a water leak at Kingston Intermediate School. She met with the principal, assistant principal, and custodian. There is nothing further the health department can do.
- Cataloging digitized files.
- One septic issue on Morgan's Way. Backing up into the basement. One of the pipes was not pitched correctly. An emergency repair was done. Joyce will look at it tomorrow.
- Mass Maritime will have a presentation of emergency preparedness.
- ADU issues. Must have a stamped plan not hand drawings on graft paper. ADU fee for plan review requested to the BOH. This will go into effect immediately.

5:19 pm Motion made by Joe Casna that the Board authorize a charge of \$100 plan review for ADU systems.

Second: Heidi Whipple

4-0-0

DISCUSSION:

- BOH Regulation Review – Sheryl asked when quiet hours for roosters are. Joe asked Joyce to revise what she feels needs revising/updating and bring them to the Board for review.
- Subsequent reinspection fee for emergency calls – Joyce wanted clarification if she can charge the \$75 reinspection fee for emergency situations not the scope of an inspection. Heidi stated that if she is told that everything is ready for inspection and it is not, a fee can be charged.
- Posting of food inspections/grading – other towns are doing this. Heidi asked Joyce to put together examples of the grading system and the Board will revisit at the next meeting.

NEXT MEETING:

- May 5, 2025

ADJOURN

5:40 pm Motion to Adjourn made by Heidi Whipple.

Second: Bill Kavol

4-0-0

Lori Jones, Administrative Assistant
Kingston Board of Health

Approved: May 5, 2025