

KINGSTON BOARD OF HEALTH
MEETING MINUTES
March 17, 2025

Present: Chairman Joe Casna, Members Bill Kavol, Dennis Randall and Sheryl Antoine, and Health Agent Joyce Krystofolski.

Absent: Vice-Chair Heidi Whipple

5:03 p.m. Kingston Board of Health Meeting was called to order by Joe Casna.

BILLS: No bills to review.

ACCEPTANCE OF MINUTES:

5:03 pm Motion made by Dennis Randall to accept the meeting minutes for February 3, 2025, as presented.

Second: Bill Kavol

4-0-0

HEALTH AGENT REPORT:

- Attended two DEP trainings for ADU.
- Joyce would like to have an ADU review fee to add to the new fee schedule.
- One installer issue – they didn't call for an inspection as she requested. She will not issue a Certificate of Compliance until it is done. They need to pull the cover off so she can inspect. They have yet to return her calls.
- Group Food Truck inspections are March 25th. For those that will not be inspected at this event, two other truck inspection dates have been scheduled at the Town House.
- Two rooster complaints have been received. Nuisance letters will be going out.
- Grant meeting attended.
- CPR class will be held March 24th. Instructor class to be held at a later date. This will allow the Health Department to provide a service to the Town for anyone who needs CPR/Choke-safe for their business.

DISCUSSION:

- BOH signed the new fee schedule effective July 1, 2025.
- ADU Septic Plan Review Fee – Joyce will see what other towns are charging. The septic betterment loan does not apply to ADU. It is only for repairing or replacing an existing system.

NEXT MEETING:

- April 7, 2025

ADJOURN

5:28 p.m. Motion to Adjourn made by Dennis Randall.

Second: Sheryl Antoine

4-0-0

Lori Jones, Administrative Assistant
Kingston Board of Health

Approved: April 7, 2025