



TOWN OF KINGSTON
BOARD OF WATER COMMISSIONERS
OPEN SESSION
WATER DEPT OFFICE - 22 ELM ST, MICHAEL J.
MACPHERSON MEETING ROOM & VIA ZOOM
NOVEMBER 12, 2024

4:00 PM – CALL TO ORDER

Chairman Richard W. Loring Jr called the meeting to order at 4:00 pm.

In attendance were the following: Commissioner Robert Kostka, Superintendent Chris Veracka, Kristen Berger of Resilient CE, Town Administrator Keith Hickey, Police Chief Brian Holmes and Kevin Grady of Grady Consulting, resident Mark Guidoboni and Clerk Stacey Smith.

Vice Chairman Erlandsen was unable to attend.

Attending via ZOOM was Conservation Commissioner Marilyn Kozodoy.

APPROVAL OF DEPARTMENT BILL SCHEDULES:

MEETING MINUTES:

VOTE TO APPROVE THE MINUTES OF OCTOBER 22, 2024

Commissioner Kostka made the motion to approve the minutes of October 22, 2024. Chairman Loring seconded the motion, and it was voted on unanimously (2-0-0).

APPOINTMENTS:

GRADY CONSULTING LLC RE: 70 SUMMER STREET, ASSESSORS MAP 36, LOT 10-2

Kevin Grady of Grady Consulting stated he was representing his client, Ezequiel Sandoval of 70 Summer Street. Mr. Sandoval applied for additional water capacity with a larger service; he was looking to do an addition to the existing building. However, it was denied due to the existing water moratorium. Since then, Mr. Sandoval has eliminated the plan for a third floor of apartments. Currently, the first floor is office space and the second floor has two apartments and an existing office. Mr. Sandoval would like to make the second floor office an apartment for a total of three apartments on the second floor. Mr. Grady stated he was in receipt of the memo from the Kingston Water Department stating the original request was subject to the water moratorium. He understands the least path of resistance is a well. His client submitted an intent to the conservation commission to build a well. Mr. Grady stated the Conservation Commission stated there is no area to propose a well, and they required his client to come before the Board of Water Commissioners.

Chairman Loring stated he recalled the initial application was regarding building a third floor of apartments and that plan has now eliminated the third floor addition. Discussion continued between Superintendent Veracka and Chairman Loring regarding the flow needed now versus what was required with the initial plans. Superintendent Veracka stated he was unsure if there was a possibility of a pressure tank to be installed and referred to Mr. Grady. Mr. Grady stated he sent that out to be reanalyzed and hopes to have more information next week. Commissioner Kostka stated he is hesitant to vote without additional information from Grady Engineering. Chairman Loring proposes to wait until the next meeting, which will allow more information to be obtained. Superintendent Veracka stated the original service was designed for a single floor garage, then it was retro-fitted for a retail space. The previous owner then altered the building to accommodate residential space on the second floor. Discussion continued regarding the potential of additional service and existing building permits. Mr. Grady agreed to hold off until the next meeting while he gathers more information regarding alternatives from his engineer. He asked if there was any way to tie the meter to the fire sprinkler line. Superintendent Veracka stated he didn't believe that would be possible since it must be a dedicated fire protection line. Mr. Grady thanked the Board for their time and confirmed he would attend the next meeting.

Mr. Grady left the meeting at 4:12pm. Conservation Commissioner Marilyn Kozodoy thanked the Board for their time.

KRISTEN BERGER, RESILIENT CE RE: ENGINEERING UPDATES

MAIN STREET WATER MAIN PROJECT

Ms. Berger stated the permanent trench paving project is now complete. It was completed in the overnight hours of last Monday and Tuesday. The police details and traffic plans were utilized. The permanent overlay paving will be done in the spring. Commissioner Kostka stated this was a significant improvement.

Chairman Loring asked Keith Hickey and Police Chief Holmes if they wanted to add something to the discussion. Mr. Hickey explained he had concerns about election day last week, and he made the decision to start the night work later than anticipated. He stated he felt allowing people to vote without delay was the priority. Mr. Hickey claimed he never considered election day, a week prior, during the planning. The work was to start at 7pm and after discussion with the State, it was decided to make them start at 8pm. Mr. Hickey just wanted to explain to the Board the reason behind the decision where the project was being paid a premium rate for night work.

Police Chief Holmes asked about the planning timeline for spring paving if it was to begin May 15th. Ms. Berger stated they could begin planning 30 days out and the contractor may be able to start as early as April depending on the weather. Ms. Berger asked about any deadline with the ARPA funds. Mr. Hickey stated as long as there is a contract in place, which there is, the funding is good for four years.

Commissioner Kostka asked if this paving could be done during April school vacation week. Superintendent Veracka stated he was unsure if work could start in April as the ground temperature may be too cold. Discussion continued regarding the start of road jobs and Mass DOT's regulations. Ms. Berger asked if there was a preference for day or night work. Chairman Loring stated we need to wait and see what happens with the weather to determine when we can start. Police Chief Holmes said he would prefer night work regardless of when it begins. Town Administrator Keith Hickey and Police Chief Holmes left the meeting at 4:23 pm.

Commissioner Kostka asked Ms. Berger for her impression of the contractor. She responded, overall it was pretty good. She is still waiting on overall numbers on paving to see where we remain with the contingency. She said she's hoping to have those figures by the next meeting.

Superintendent Veracka asked if temporary markings are required. Ms. Berger stated, yes the yellow line striping is needed; however, the contractor needed to wait two weeks per Mass DOT. Superintendent Veracka stated the loops for the lights (mag sensors) which control the timing of signals need to be adjusted. Discussion continued regarding the loops. Ms. Berger stated she will follow up with the contractor on that issue.

RENEWAL FOR CONTRACT EXTENSION

Ms. Berger presented the renewal contract for a one-year extension for Resilient CE to provide engineering services to the Kingston Water Department. Commissioner Kostka moved to continue the services with Resilient CE and extend the contract from November 15, 2024 to November 25, 2025.

Chairman Loring seconded the motion, and it was voted on unanimously (2-0-0).

TRACKLE POND WELL CLEANING UPDATE (IF ANY)

Ms. Berger stated she didn't have much to update on this. The pump has been shipped to Maher Services, and they should've received it late last week. Maher is scheduled to pull the existing pump on December 10, 2024.

** AMENDED 11/12/24 ** REVIEW OF QUALIFICATIONS FOR DESIGN AND ENGINEERING BIDS OF NEW WELL

Ms. Berger stated the town received submittals from three different firms. She has reviewed all three. She advised the Board to take some time to review the submittals and look to not just their qualifications but to the scope and their approach to the project. She said once you are able to review them, she noticed there was some additional information that needs to be submitted. She said, we can ask them to supplement that information. Chairman Loring stated he believes the Board should interview all three firms. Commissioner Kostka suggested interviewing all three at our meeting on December 10. Discussion continued regarding the format of the interview. Ms. Berger stated the state

requires an OPM for any construction project over 1.5 million. At that time, a designer selection process would take place. Commissioner Kostka asked if the OPM has to be someone separate from the design and construction firms. Ms. Berger replied, yes it has to be someone separate from the designer and construction company. Superintendent Veracka asked what the requirements are for the position. Ms. Berger explained the OPM has to be a registered engineer with so many years of experience or the OPM has to have so many years of experience and expertise in the construction field and or a combination of both.

On an unrelated note, Ms. Berger stated she is still waiting for the state to release their grant information regarding the UAW (Unaccounted for Water). Chairman Loring asked about the recent leak detection and if the report noted any considerable leaks. Superintendent Veracka stated the detection found 4-5 service leaks on the town of which all have been repaired. Most of the leaks discovered were on the homeowner's side. Discussion continued about the next ASR (Annual Statistical Report) and figures.

Chairman Loring asked Ms. Berger to attend next week's special town meeting on Tuesday, November 19th at 7pm.

WATER SUPERINTENDENT DEPARTMENTAL UPDATE:

INTERVIEWS WERE HELD ON NOVEMBER 6 AND NOVEMBER 7 FOR THE WATER REPAIRMAN POSITION.

Superintendent Veracka stated interviews for the water repairman position were held last week. We have two great candidates. Superintendent Veracka would like to speak to the foreman more about the interviews and listen to his thoughts and then bring a candidate forward at the next meeting.

QUARTERLY METER READS FOR THE DECEMBER WATER/SEWER BILLS ARE COMPLETE, AND THE OFFICE STAFF IS WORKING ON THE INPUT OF THOSE READS INTO MUNIS.

Superintendent Veracka stated the meter reads are completed. Staff are currently working on the December bills.

Superintendent Veracka stated he has been working on a plan for renewing the electrical conduit with Eversource at Soule's Pond. Chairman Loring asked if it was a single 4-inch conduit. Superintendent Veracka stated Eversource requires two 4-inch conduit. One will be utilized, and the other is a spare. He said he needs to get the Trackle Pond Well cleaning done first. He hopes to have more information for the next meeting.

NEW BUSINESS:

UNFINISHED BUSINESS:

NONE

WATER CORRESPONDENCE FROM LAST MEETING:

MEMO DATED OCTOBER 23, 2024, TO ZONING BOARD OF APPEALS RE: CUSHMAN FARMS ZBA CASE #23-09

LETTER DATED OCTOBER 24, 2024 TO COURTLAND HARLOW, 2 SUNSET RD RE: ABATEMENT REQUEST

LETTER DATED OCTOBER 28, 2024, TO A RESIDENT REGARDING DELINQUENT WATER BALANCE AND SHUT OFF NOTICE

BUSINESS OF WATER QUALITY REVIEW COMMITTEE:

NONE

NEXT REGULAR MEETING:

NOVEMBER 26, 2024 AT 4PM

ADJOURNMENT OF OPEN SESSION:

Commissioner Kostka made the motion to adjourn the meeting. Chairman Loring seconded the motion, and it was voted

on unanimously (2-0-0).
The meeting adjourned at 4:44pm.

ZOOM INFORMATION

TOPIC: BOARD OF WATER COMMISSIONERS

TIME: THIS IS A RECURRING MEETING MEET ANYTIME

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Respectfully submitted,



Stacey L. Smith
Clerk