



TOWN OF KINGSTON
WAGE AND PERSONNEL BOARD
OPEN SESSION
TOWN HOUSE-26 EVERGREEN ST. ROOM 200 & VIA ZOOM
APRIL 23, 2024

TO PRESENT THE WAGE AND PERSONNEL BOARD'S RECOMMENDATIONS FOR ANNUAL TOWN MEETING TO THE BOARD OF SELECTMEN

Chairman James Soule called the meeting of the Wage and Personnel Board to order at 8:06 p.m. at the Board of Selectmen meeting on Tuesday, April 23, 2024. Present were members Lorraine Burgio and Darlene Regan. The purpose of the meeting was to present the Board's recommendations for Annual Town Meeting to the Board of Selectmen. Mr. Soule thanked both Tina Betti, Human Resources Manager, and Keith Hickey, Town Administrator, for their help.

James Soule provided a brief overview of the Board's recommendations in Warrant Article 24, detailed in the Board's handout for Annual Town Meeting and included in the Board of Selectmen meeting packet. The recommendations included a 3.5 percent cost of living adjustment for Wage and Personnel employees and language changes in Bylaw Sections 7, 11, 14 and 15. The Board also recommended that the position of Office Administrator – Water be changed to an exempt position, the grade of the position of Wastewater Superintendent be changed from 12 to 13, and the positions of Water Superintendent and Wastewater Superintendent receive a stipend equal to what was negotiated in the KTEU contract for each professional license required for the position or by the state.

Mr. Soule also stated that the Finance Committee voted favorably on the warrant article and Carol McCoy, Finance Director – Town Accountant, provided the cost and appropriation amounts.

There were no questions or comments.

The Board of Selectmen unanimously voted to approve the recommended Bylaw changes, to move the article to the warrant and to recommend favorable action.

Motioned by Lorraine Burgio and seconded by Darlene Regan, the Board unanimously voted to adjourn the meeting at 8:15 p.m.

Respectfully submitted,

Jennifer B. Scavone
Executive Secretary

Meeting Documents: (1) Wage and Personnel Board handout for Annual Town Meeting prepared by the executive secretary

APPROVED JUNE 17, 2024