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TOWN OF KINGSTON
Office of the Sewer Commission/Wastewater
Department 26 Evergreen Street
Kingston, MA 02364

Elaine A. Fiore Chair
William E. Watson, Vice Chair
Brian Donahoe

Minutes
February 6, 2024

A meeting of the Board of Sewer Commissioners was held in room 203. Members in attendance were Commissioners: Elaine Fiore, William Watson, Brian Donahoe, Superintendent Dave Walsh, Jeanne Dunn.

Ms. Fiore call the meeting to order at **4:30PM**

1. Update from Superintendent

Superintendent Walsh stated it's been very busy at the plant. Today they did a complete shutdown at the plant. Eversource cut the power to the plant. The testing company had their own generators to do testing at each breaker. Everything came back on, and the testing was a success. They are going through and updating the safety protocols and going through pumps at the plant and will order a few additional to have on hand.

2. Leaching Fields/ Davis Properties Bid

Brian is working with CDM. All contracts are drawn up just waiting for the signature of the accountant. Waiting for SRF commitment letter from the state. Bids went from 6.1 to 11 million dollars. CDM is going through the vetting process.

3. Budget

Superintendent Walsh stated we are in line on the budget except for property maintenance over by 1700 dollars due to fencing project and laboratory services. The lab services are due to thirty-day testing needed for DEP for the third tank. Last year we had 42 invoices and this year we are at 74.

4. Commitments/ Meeting Minutes

Motion made for 24-30, 24-31 and minutes 10/10 & 10/17 by Bill and seconded by Elaine was unanimously approved.

5. Website Updates

Dave and Jeanne have marked out photos to use. They will make recommendations at the



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6. Staff

Elaine is going to meet with Keith regarding the step for Superintendent position as Step 13. Meeting with Wage and Personnel on 3/12.

7. Town Meeting Articles

Elaine is working on this. We will discuss it at the next meeting.

Upon a MOTION made by Elaine Fiore and SECONDED by Mr. Donahoe, it was unanimously VOTED Motion approved for meeting minutes.

Adjourn: Upon a MOTION made by Mr. Watson and SECONDED by Ms. Fiore, it was unanimously VOTED to adjourn at 4:54 PM.

Jeanne Dunn
Administrative Assistant
Wastewater Department