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TOWN OF KINGSTON
Office of the Sewer Commission/Wastewater
Department 26 Evergreen Street
Kingston, MA 02364

Elaine A. Fiore Chair
William E. Watson, Vice Chair
Brian Donahoe

Minutes
December 12, 2023

A meeting of the Board of Sewer Commissioners was held in room 203. Members in attendance were Commissioners: Elaine Fiore, William Watson, Brian Donahoe, Superintendent Dave Walsh, Jeanne Dunn.

Ms. Fiore call the meeting to order at **4:30PM**

1. Update from Superintendent

Superintendent Walsh reported that an occupancy permit was approved. The Wastewater Treatment plant is back on the MIIA Town insurance. Few items are left on the punch list from CDM. Major power loss test completed last Tuesday. 98 percent of all equipment came back on, and the electrician corrected the other 2 percent. Lab results for the 30-day test came back positive and clean.

2. Waterworth

We have access to the software. Dave and Jeanne have been playing around with the data. They had a call with Ben. Septage Revenue is being added to the forecasting.

2. Staff Positions and Reclassification

Superintendent Walsh is working with Ms. Fiore on the reclassification of the Wastewater Administrative Assistant and Wastewater Treatment Plan Positions.

3. CDM/Contract

Brian met with Fish & Wildlife and had a positive reaction. This will be completed next month. They are looking to have the first phase completed by 06/15/24.

4. Commitments

Motion made for 24-19, 24-20, 24-17 by Elaine and seconded by Bill was unanimously approved.



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5. Land Control Use

SRF loan with 0% interest are qualified except for one area we need to work on. Will need to submit a map in sections of the sewer districts and the number of ERU'S and capacity. Show available and committed properties. This will need to be submitted to the DEP and housing authority for approval. Elaine and Jeanne are working on this.

6. Sewer Rules and Regulations

Brian is working on this and will revisit in a few weeks.

7. Minutes 10/10, 10/17

Upon a MOTION made by Elaine Fiore and SECONDED by Mr. Donahoe, it was unanimously VOTED Motion approved for meeting minutes.

Adjourn: Upon a MOTION made by Mr. Watson and SECONDED by Mr. Donahoe, it was unanimously VOTED to adjourn at 5:15 PM.

Jeanne Dunn
Administrative Assistant
Wastewater Department