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TOWN OF KINGSTON
Office of the Sewer Commission/Wastewater
Department 26 Evergreen Street
Kingston, MA 02364

Elaine A. Fiore Chair
William E. Watson, Vice Chair
Brian Donahoe

Minutes
November 21, 2023

A meeting of the Board of Sewer Commissioners was held in room 203. Members in attendance were Commissioners: Elaine Fiore, William Watson, Brian Donahoe, Superintendent Dave Walsh, Jeanne Dunn, Nathan on Zoom .

Ms. Fiore call the meeting to order at **4:30PM**

1. Update from Superintendent

Superintendent Walsh reported that progress is being made at the plant and we should be able to meet substantial completion in November if there are no issues with the thirty-day testing that is under way. New lab reports are looking better and moving in the right direction. Working on capital improvements with Carl. Squirrel chewed communication wires on Friday/ Monday at the Maple St location. The situation was remedied by putting a cover over the top of the wiring.

2. Waterworth

We have access to the software. We will make time for a walk thru for Dave and Jeanne with Ben.

2. Staff Positions and Reclassification

Superintendent Walsh is working with Ms. Fiore on the reclassification of the Wastewater Administrative Assistant and Wastewater Treatment Plan Positions. The Questionnaire has been completed and the narrative written. There was a discussion about the position and the reasons reclassification is warranted at this time.

3. Transfer Disposal Site

Superintendent Walsh stated we need to wait until the thirty-day testing has been completed before we can request approval from the DEP to utilize the leaching fields under the transfer station. New lab reports are looking better and moving in the right direction.



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4. CDM/Contract

Tom sent a draft contract. The final will be sent over the next few days. CDM wants the bidding out asap. They are looking to have the first phase completed by 06/15/24.

5. Commitments

Motion made for 24-19 and 20 Marion by Elaine and seconded by Bill was unanimously approved.

6. Land Control Use

SRF loan with 0% interest are qualified except for one area we need to work on. Will need to submit a map in sections of the sewer districts and the number of ERU'S and capacity. Show available and committed properties. This will need to be submitted to the DEP and housing authority for approval. Elaine and Jeanne working on this.

7. Sewer Rules and Regulations

Brian is working on this and will revisit in a few weeks.

8. Minutes 10/10, 10/17

Move to the next meeting for approval.

Adjourn: Upon a MOTION made by Mr. Watson and SECONDED by Mr. Donahoe, it was unanimously VOTED to adjourn at 5:15 PM.

Jeanne Dunn
Administrative Assistant
Wastewater Department