

KINGSTON BOARD OF HEALTH
MEETING MINUTES
MARCH 4, 2024

Present: Chairman Joe Casna (via Zoom), Vice Chairman Bill Kavol. Members Dennis Randall, Janet Wade (via Zoom/speakerphone), Heidi Whipple, and Health Agent Joyce Krystofolski.

5:00 p.m. Kingston Board of Health Meeting was called to order by Joe Casna.

Dennis Randall arrives at 5:01 pm.

BILLS:

- Bills from February 2 and February 6, 2024, reviewed.

ACCEPTANCE OF MINUTES:

5:02 pm Motion made by Heidi Whipple to accept the meeting minutes of January 22, 2024, as presented.

Second: Bill Kavol

4-0-0

DISCUSSION:

- Perc Test Fees – Joyce had questions on why the Perc fees are different amounts and not one flat fee. Repair is \$200 and New is \$300. Joe stated the thought at the time was that there were a lot of single hole tests being done. Two-hole tests is impossible to repair.
- Hilltop Athletic Club – Food service permit was issued with the understanding that Ken Moalli (manager) would sign up and take the ServSafe class. He did not and the club still does not have a Food Protection Manager certificate. Joyce asks how she should proceed. She feels the permit should be rescinded. Dennis agrees and to “go by the book.” Joyce suggests giving him 14 days to get the ServSafe done. Joe stated that Ken will need to provide us with a certificate.

5:14 pm Motion made by Bill Kavol to require the Hilltop Athletic Club 14 days to get ServSafe.

5:15 pm Heidi Whipple would like to amend the motion to state the Hilltop Athletic Club is required within the next 14 business days to have a compliant ServSafe Food Manager on site during all food preparation and serving.

Second: Bill Kavol

5:17 pm Motion made by Bill Kavol to amend the motion to state the Hilltop Athletic Club is required within the next 14 business days to have a compliant ServSafe Food Manager on site during all food preparation and serving. If they do not comply, their permit will be suspended until they are in compliance.

Second: Heidi Whipple

4-0-0

5:19 pm Member Janet Wade joined the meeting Janet Wade (via Zoom/speakerphone),

HEALTH AGENT REPORT:

Completed Perc Tests

- 265 Pembroke St.
- 23 Lake St
- 37 Tarklin Rd
- 5 Starling Ave

Awaiting Plans:

- 6 Charles Drive
- 34 Charles Drive
- 35 Charles Drive
- 38 Charles Drive
- 39 Charles Drive
- 42 Charles Drive
- 43 Charles Drive
- 46 Charles Drive
- 51 Charles Drive
- 8 Smelt Pond Road (since 2/23)
- 116 Grove
- 265 Pembroke Rd
- 11 Wapping Rd
- 47 Charles Drive
- 54 Charles Drive

Approved Septic Plans/ In Process:

- 6 Autumn Lane
- 85 Brookdale Street
- 31 Charles Drive
- 55 Longwood Circle
- 271 Main Street
- 265 Pembroke St
- 289 Pembroke Street
- 195 Summer Street
- 8 Maple Avenue
- 6 Barnabus Mill Ln.
- 6 Nava Landing
- 9 School Street
- 8 Sheridan Drive
- 195 Summer Street
- 116 Three Rivers Drive
- 4 Timber Ridge Lane
- 9 White Pine Lane
- 9 Anderson Ave

Pending:

- 113 Wapping Road & 117 Wapping Road – In review by Planning & Building
- 60 Country Club Way – **In review by Planning Dept.**

Wells - NONE

Complaints

- Kingston Housing Authority
- Fit Factory
- 12 Orchard Ave
- Nottingham Dr – will be given 30 days to have chickens removed from property.

Inspections

- food inspections by grant food inspector have continues and we are up to date

Department

- Sip & stroll Issues

Training/ Meetings

- Grant meeting
- Carol Beck – School nurse supervisor – vaccination issues
- Multi- department meeting – 40b project Sacred Heart Property
- Multi- department meeting – earth removal permit
- APHC intern – meeting
- Emergency Preparedness coordinator meeting

DISCUSSION CONTINUED:

- Tobacco fines and penalties – there were 7 violations on the last compliance check. Of those seven, 3 of them were second offenses.

HEALTHY KINGSTON:

- The next episode is being taped on March 7th. Mary Beth Lawson of the Council on Aging will be speaking about living wills, health care proxies, and health care directives.
- Joyce would like Janet to announce the new medical advocacy program using Pat Iafrate, the Grant Nurse. The 1st and 3rd Tuesdays of the month in Room 101. Encourage ALL residents of Kingston who may be struggling with the health care system. Registration is required. Joyce will email Janet with the details.

5:32 pm Motion made by Janet Wade to accept the Orientation Manual for new members of the Board of Health.

Second: Joe Casna

5-0-0

DISCUSSION CONTINUED:

- Tobacco fines and penalties – there were 7 violations on the last compliance check. Of those seven, 3 of them were second offenses. 2 offenses within 12 months. Calls from 2 requesting hearings. Last year, Joyce hand delivered letters to the business owners that the fines are not removeable or adjustable. It is a State mandate. There is no loss of business so there is nothing to have a hearing on. This was explained to the businesses requesting a hearing. Joyce would like to put steps in place to have a loss of license to help minimize violations. Plymouth has this in place now. The State does the compliance checks paid for by the Grant. Joe states that a Public Hearing will need to be held to modify/change the regulations. Joe stated we will not be holding hearings as business owners have been made aware and warned.

5:45 pm Motion made by Dennis Randal to have a Public Hearing to discuss potential changes or amendments to tobacco control regulations.

Second: Bill Kavol

5-0-0

Joe suggests June 3rd. Joyce will make it clear to the businesses requesting hearings that the only thing they can contest is the facts of the non-compliance.

- Residential Kitchens – Joyce needs to set parameters. Mandating ServSafe, Allergen Awareness, and liability insurance.
- Food Establishments – if inspections find violations and the reinspection (approx. 10- 12 days later) finds that the violations are not corrected, there should be a fine imposed on the business as they did not fix the problems and are not in compliance. A fine if a third inspection is needed.

5:51 pm Motion made by Heidi Whipple for the 3rd inspection for non-compliance, to have a fee of \$75.

Second: Joe Casna

5-0-0

Dennis asked if there is a way to combine a permit for Farmer's Market for a season. Joyce stated that Farmer's Market permits are for the season. Joyce invites whoever is asking can call the office. One Day events are different than a Farmer's Market. They are completely different and cannot be combined.

Janet asked if there was any update on the Public Health Nurse position. Joye stated there is no update. Joyce would like to remove the required Master's Degree and change it to Bachelor's Degree in Nursing. Joyce will ask Human Resources to change it.

NEXT MEETING:

- March 18, 2024

ADJOURN

5:57 p.m. Motion to Adjourn made by Dennis Randall.

Second: Heidi Whipple

5-0-0

Lori Jones, Administrative Assistant
Kingston Board of Health

Approved: April 8, 2024