



TOWN OF KINGSTON
WAGE AND PERSONNEL BOARD
OPEN SESSION
KINGSTON WASTEWATER TREATMENT PLANT
AT 8 CRANBERRY ROAD
JANUARY 14, 2024

TO TOUR THE WASTEWATER TREATMENT PLANT WITH DAVID WALSH, WASTEWATER SUPERINTENDENT

Members Lorraine Burgio and Darlene Regan met at the Kingston Wastewater Treatment Plant at 8 Cranberry Road on Sunday, January 14, 2024, at 10:00 a.m. with David Walsh, Wastewater Superintendent, and Carl Ingeme, Assistant Superintendent. Chairman James Soule was absent as he had toured the facility previously. At the meeting, the Board was given a tour of the Wastewater Treatment Plant and its operations, provided explanations with some demonstrations of laboratory testing, toured the computer central hub and how it was integrated to the entire building, discussed supply chain challenges encountered, and discussed staffing, personnel scheduling, and the importance of language when creating a job description and Job Analysis Questionnaire (JAQ). The meeting was adjourned at 12:13 p.m.

Respectfully submitted,

Jennifer B. Scavone
Executive Secretary

APPROVED FEBRUARY 12, 2024