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TOWN OF KINGSTON
Office of the Sewer Commission/Wastewater
Department 26 Evergreen Street
Kingston, MA 02364

Elaine A. Fiore Chair
William E. Watson, Vice Chair
Brian M. Donahue

Minutes
October 3, 2023

A meeting of the Board of Sewer Commissioners was held in room 203. Members in attendance were Commissioners: Elaine Fiore via Zoom, William Watson, Brian Donahue, Superintendent Dave Walsh and Jeanne Dunn with Ben MacDonald and Calvin Coles from Waterworth. Residents from Town and Country, Adeine Silva and Jim Palmer were also in attendance.

Mr. Watson called the meeting to order at **4:30PM**

MEETING MINUTES

Postponed until the next meeting.

1. Commitments

Sewer 24-10 and Sewer 24-12

Upon a MOTION made by Mr. Donahue and SECONDED by Mr. Watson, it was unanimously VOTED to approve Commitments 24-10 and 24-12.

2. 163 Summer St/ 1 Tremont Street

Upon a MOTION made by Mr. Donahue and SECONDED by Mr. Watson, it was unanimously VOTED to allocate 2,980 gallons per day of sewer capacity to 163 Summer St/1 Tremont St for an approved 12 bedroom apartment building(s).

3. Presentation from Waterworth

This software is for continuous utility rate management. It is cloud based and shows revenue requirements and assumptions. It provides detailed operating expenses, salary, utility and chemicals with inflation over time. A one-year subscription is \$7800.00. This includes software, unlimited users and the support from the Waterworth team. Waterworth will send a proposal to be discussed by the Commissioners at a future meeting.

4. Town & Country

Mr. Donahoe explained Kingston is ahead of the game. Supporting Article 15 gives Town & Country the opportunity to continue conversations with the town regarding sewer connection. Mr. Donahoe referred to a letter of 4/10/19. This letter states the Sewer Commissioners would not require Town & Country to connect to the sewer system. A concern raised about Town & Country is the betterment fees. There would need to be negotiations regarding these fees. Article 15 will be on the agenda for the Town Meeting 10/24/23 at 7:00 PM.



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Upon a MOTION made by Mr. Donahue and SECONDED by Mr. Watson, it was unanimously VOTED to send a letter to Town & Country restating the Sewer Commissioners will only extend the municipal sewer line to Town & Country Kingston Estates if we receive written notification from their governing body, requesting to connect to the Town's Wastewater Treatment Plant. The VOTE was Unanimous.

The discussion continued with Mr. Donahoe stating the State is the entity that can override this letter based on new DEP/EPA regulations.

5. SRF Signature Designation

Upon a MOTION made by Mr. Donahue and SECONDED by Mr. Watson, it was unanimously VOTED to authorize the Chair, Elaine Fiore to sign forms required for the SRF loan, provided by CDM Smith.

6. Update from Superintendent

Superintendent Walsh stated the project's Insurance policy was expiring and may need to be extended another month.

Upon a MOTION made by Mr. Donahue and SECONDED by Mr. Watson, it was unanimously VOTED to authorize the extension of the project's Builders Risk Insurance policy if necessary based on the project completion date.

7. Meeting 10/10/23

All members agree to have an additional meeting to finish Agenda items not covered at the 10/3/23 meeting.

Adjourn: Upon a MOTION made by Mr. Watson and SECONDED by Mr. Donohue, it was unanimously VOTED to adjourn at 5:45 PM.