



TOWN OF KINGSTON
BOARD OF SELECTMEN
OPEN SESSION MINUTES
ROOM 200/ZOOM
August 1, 2022

Chairman Kimberley Emberg called to order the meeting of the Board of Selectmen at 6:00 pm. Selectmen in attendance: Donald Alcombright (virtual), Sheila Vaughn, and Jess Kramer.

Staff Present: Keith Hickey, Town Administrator, Gloria Mitchell, Assistant Town Administrator and Jason Silva, Building Community Development Director.

Announcements Ms. Emberg read:

- This meeting is being recorded by PACTV. Anyone intending to make an audio or video recording of this meeting should notify the chair at this time.
- Financial Assistance Applications are available on the Town's website or by calling the Selectmen's Office.
- The Farmers Market will be taking place this Sunday at Kingston Collection from 10:00 am-2:00 pm.
- National Night Out will be taking place tomorrow from 4:30pm-7:30pm at the Silver Lake Regional Middle School.

OPEN FORUM

No one was present for Open Forum.

APPOINTMENTS

Request to lease town property for off town-premise business sign

Ms. Emberg stated that Elevated Roots is seeking a temporary sign at the corner of William Gould Way and Independence Mall Way to assist customers with the location of their business.

Ms. Kramer recused herself and left the table.

Ms. Emberg announced that Mr. Alcombright was attending the meeting virtually and Ms. Kramer is recusing herself from the discussion.

Attorney Robert Kraus was present representing Elevated Roots and reviewed the memo from Jason Silva, Building Community Development Director. Attorney Kraus stated that his client is asking for permission for a temporary lighted sign on Town property. In the memo from Mr. Silva, it states that the Town must request a variance from the Kingston Zoning Board of Appeals.

Mr. Hickey states that one of the challenges are that off premise advertisement is not allowed in the Town of Kingston. There is a need for a sign pointing customers to their location and the sign could be used by 6-8 different businesses. Mr. Hickey also stated that the Zoning Board of Appeals will need to give a waiver to the Town, but the Board of Selectmen have the ability to authorize the Building Department to approve the sign.

Jason Silva, Building Community Development Director stated that there are multiple locations that have signs that can all go on one sign and is working with Sign-o-Rama to come up with a design. Mr. Silva stated although the Town needs to apply for a variance with the ZBA, the Board of Selectmen have the authority to approve temporary signage.

There was discussion regarding other businesses in Town that would benefit from these types of signs.

Motion by Mr. Alcombright, second by Ms. Vaughn and a roll call vote of Ms. Emberg-aye, Mr. Alcombright-aye, Ms. Vaughn-aye, 3-0-0.

VOTE: I move the Board of Selectmen grant a temporary directional sign to Elevated Roots at the corner of William Gould and Independence Mall Ways as presented this evening.

Ms. Kramer rejoined the meeting.

ADDITIONAL ITEMS

Request to Authorize Board of Selectmen Chair to Sign Closing Documents for the Purchase of Property off on Pembroke Street

Ms. Emberg stated that the Town appropriated funds at Town Meeting for the purchase of the property off of Pembroke Street and it is required that the Selectmen vote to give a Board member the authority to sign all closing documents on behalf of the Town.

Motion by Ms. Kramer, second by Ms. Vaughn, and of Ms. Emberg-aye, Mr. Alcombright-aye, Ms. Vaughn-aye, 4-0-0,

VOTE: I move the Board of Selectmen to authorize the Board of Selectmen Chair to sign the closing documents for the purchase of property off of Pembroke Street.

SELECTMEN COMMENTS

Ms. Vaughn mentioned the passing of Representative LaNatra's father and is thinking of the family. Ms. Vaughn also thanked Fox 25 for coming out last Friday for the Zip Trip event.

Ms. Kramer also thank Fox 25 for coming out and for all the hard work the Town employees put into making the event a success.

Adjourn

Motion by Ms. Kramer, second by Ms. Vaughn, and a roll call vote of Ms. Emberg-aye, Mr. Alcombright-aye, Ms. Vaughn-aye, and Ms. Kramer-aye, 4-0-0.

VOTE: I move to adjourn.

The meeting adjourned at 6:19 pm.

Respectfully submitted,

Gloria L. Mitchell
Assistant Town Administrator
Approved: August 23, 2022

Approved:

Documents used at the meeting:

Agenda

Agenda Addendum

Memo from Town Building Community Development Director

Proposed sign together with draft Lease Agreement