



781-585-4058
781-831-6783 FAX

TOWN OF KINGSTON
Office of the Sewer Commission/Wastewater
Department 26 Evergreen Street
Kingston, MA 02364

Elaine A. Fiore Chair
Thomas W. Taylor, II.
William E. Watson, Vice Chair

Minutes
February 21, 2023

A meeting of the Board of Sewer Commissioners was held in Room 101. Members in attendance were Elaine Fiore, William Watson, Thomas Taylor (by phone), Superintendent Robert Monaghan, and Assistant Superintendent Dave Walsh.

Ms. Fiore called the meeting to order at 4:30 PM.

MEETING MINUTES:

1. 1/17/2023 and 2/3/23 – postponed to a future meeting

First Order of Business:

Difficulty with people remoting in for the meeting. It was discovered the agenda posted did not have a ZOOM link for remote access. Ms. Fiore mentioned 48 Howlands required input from the public. With the Board's approval the discussion on 48 Howlands Lane will be rescheduled to next week, Tuesday February 28, 2023 at 4:30pm.

1. Plant Upgrade:

Ms. Fiore asked Superintendent Monaghan if the two new tanks were working. Superintendent Monaghan responded, the remaining two tanks are being cleaned out, it's a long process. New GBT is up and running. Ms. Fiore stated at the last meeting we discussed that the substantial completion date will be April. CDM Smith is fine tuning the numbers. She stated 4 tanks will be operational but the current leaching fields can only hold flow from 3 tanks. To use all 4 tanks, the Davis property will need to be built out.

Mr. Watson asked if the leaching fields under the Transfer Station are operational yet. Superintendent Monaghan said no that the 3rd tank would need to be up and running to need the Transfer Station leaching fields. Mr. Watson asked how having the leaching fields at the Golf Course and the Transfer Station will help capacity. Superintendent Monaghan stated it will get us to 500,000 gpd with 80%. at 400,000 gpd Three tanks would be using both existing fields to be able to use the 4th tank we need the new leaching field/ Davis property.

Davis Property:

Ms. Fiore stated since we have applied for SRF Funding for the leaching fields, a Town Meeting vote would be required if we receive the funding. With the timing of the approval process Ms. Fiore asked if we should put an article on the warrant as a placeholder.



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Upon a MOTION made by Mr. Watson and SECONDED by Mr. Taylor, it was unanimously VOTED to add an Article to the Town Warrant for the SRF Funding.

Mr. Watson asked about the status of the project. Ms. Fiore stated the Davis property leaching fields are designed and permitted we need funds to build them out. Mr. Watson asked what the price was. Ms. Fiore replied that originally it was estimated at \$7,000,000 but CDM Smith put together a price to include Town and Country, so it could potentially go up to about ten million. Ms. Fiore stated the only other funding would be the States Bond Bill. Senator Moran has requested funds for a leaching field. Trammel Crowe had previously inquired about capacity for a project near the mall. They more than likely would have paid the betterment in full helping towards the cost but there hasn't been a recent inquiry.

If a project doesn't go forward that had paid for capacity, like the Mews and May Ave, capacity would be available.

2. Proposed Change Order 081

Mrs. Fiore presented a change order from Mr. Casey, of CDM Smith, for three (3) actuators for the blowers at approximately \$29,649.66. The quote was provided by Griffin Electric. which includes labor and materials. This was not in the original design specifications.

Upon a MOTION made by Ms. Fiore and SECONDED by Mr. Taylor, it was unanimously VOTED to authorize up to \$30,000.00 for purchase and installation of three (3) actuators.

3. Abatements:

21 West Ave.

A request was received to adjust the sewer usage bill due to a leak or misuse of an outside faucet. Ms. Fiore stated her, and Mr. Taylor are both members of the Rocky Nook Brewster Park Association, located at 21 West Ave. Ms. Fiore mentioned her and Mr. Taylor abstaining from a vote. Mr. Watson called for a Point of Order, asking if two (2) out of the three (3) Commissioners abstain is there a quorum that allows Mr. Watson to still vote. Ms. Fiore stated she will ask legal counsel, it may be her, and Mr. Taylor will need to file disclosure forms. The item will be put on the next agenda.

4 Howland's Lane

The Town Treasurer, Carl Pike, attended to state the pipes burst when the town owned the property at 4 Howlands Lane. Mr. Pike mentioned "We were delinquent in not turning the water off." The Water Dept. has already abated their portion of the bill, and Mr. Pike is asking that the sewer usage bill be abated.



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Upon a MOTION made by Mr. Watson and seconded by Ms. Fiore it was unanimously voted to abate the Sewer portion of the bill for 4 Howlands Lane

6. Staff:

Welcome Jennifer Ering as the new Administrative Assistant to the Sewer Department.

7. Communication:

Ms. Fiore stated she thinks it would be a good idea to include the Town Administrator Keith Hickey on our Agendas since he attends our meetings. It will give Mr. Hickey the opportunity to voice any questions or concerns he might have.

8. Update from Superintendent:

New hire will come on board as a laborer, but when Superintendent Moynihan retires, he would be eligible to become an operator with any internal promotions. He already has a Grade 5 license with 5 -6 years of experience. Asst. Superintendent Walsh agreed this would be a good hire.

Adjourn. Upon a MOTION made by Mr. Taylor and SECONDED by Ms. Fiore, it was unanimously VOTED to adjourn. At 4:54 P.M.

Elaine Fiore
Sewer Commissioner