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TOWN OF KINGSTON
Office of the Sewer Commission/Wastewater
Department 26 Evergreen Street
Kingston, MA 02364

Elaine A. Fiore Chair
Thomas W. Taylor, II.
William E. Watson, Vice Chair

Minutes
January 17, 2023

A meeting of the Board of Sewer Commissioners was held in Room 203. Members in attendance were Elaine Fiore, William Watson, Thomas Taylor, Superintendent Robert Monaghan, and Town Treasurer Carl Pike.

Ms. Fiore called the meeting to order at 4:30 PM.

1. Plant Upgrade:

Ms. Fiore asked Superintendent Monaghan if the two new tanks were working. Superintendent Monaghan responded, the remaining two tanks are being cleaned out, it's a long process. New GBT is up and running.

2. Davis Property:

Ms. Fiore stated since we have applied for SRF Funding for the leaching fields, a Town Meeting vote would be required if we receive the funding. With the timing of the approval process Ms. Fiore asked if we should put an article on the warrant as a placeholder.

Upon a MOTION made by Mr. Watson and SECONDED by Mr. Taylor, it was unanimously VOTED to add an Article to the Town Warrant for the SRF Funding.

3. Proposed Change Order 081

Mrs. Fiore presented a change order from Mr. Casey, of CDM Smith, for three (3) actuators for the blowers at approximately \$29,649.66. The quote was provided by Griffin Electric. which includes labor and materials. This was not in the original design specifications.

Upon a MOTION made by Ms. Fiore and SECONDED by Mr. Taylor, it was unanimously VOTED to authorize up to \$30,000.00 for purchase and installation of three (3) actuators.

4. Abatements:

21 West Ave.

A request was received to adjust the sewer usage bill due to a leak or misuse of an outside faucet. Ms. Fiore stated her, and Mr. Taylor are both members of the Rocky Nook Brewster Park Association, located at 21 West Ave. Ms. Fiore mentioned her and Mr. Taylor abstaining from a vote. Mr. Watson called for a Point of Order, asking if two (2) out of the three (3) Commissioners abstain is there a quorum that allows Mr. Watson to still vote. Ms. Fiore stated she will ask legal counsel, it may be her, and Mr. Taylor will need to file disclosure forms. The item will be put on the next agenda.



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4 Howland's Lane

The Town Treasurer, Carl Pike, attended to state the pipes burst when the town owned the property at 4 Howlands Lane. Mr. Pike mentioned "We were delinquent in not turning the water off." The Water Dept. has already abated their portion of the bill, and Mr. Pike is asking that the sewer usage bill be abated.

Upon a MOTION made by Mr. Watson and seconded by Ms. Fiore it was unanimously voted to abate the Sewer portion of the bill for 4 Howlands Lane

6. Staff:

Welcome Jennifer Ering as the new Administrative Assistant to the Sewer Department.

7. Communication:

Ms. Fiore stated she thinks it would be a good idea to include the Town Administrator Keith Hickey on our Agendas since he attends our meetings. It will give Mr. Hickey the opportunity to voice any questions or concerns he might have.

8. Update from Superintendent:

See number 1 plant upgrade.

Adjourn. Upon a MOTION made by Mr. Taylor and SECONDED by Ms. Fiore, it was unanimously VOTED to adjourn. At 4:54 P.M.

Elaine Fiore
Sewer Commissioner