



TOWN OF KINGSTON
WAGE AND PERSONNEL BOARD
OPEN SESSION
TOWN HOUSE-26 EVERGREEN ST. ROOM 101 & VIA ZOOM
MARCH 13, 2023

6:00 PM – CALL TO ORDER

Chairman Lorraine Burgio called the meeting of the Wage and Personnel Board to order at 6:00 p.m. on Monday, March 13, 2023. Present was member James Soule. Tina Betti, Human Resources Manager, was also present.

ANNOUNCEMENTS:

This meeting is being recorded by Zoom. Anyone intending to make an audio or video recording of this meeting should notify the Chair at this time.

The Wage and Personnel Board needs a third member to be appointed by the Finance Committee. If you are interested in joining the Board, please contact the Finance Committee or the Board of Selectmen's office.

DISCUSSION/ACTION ITEMS:

RETIREMENT OF CHIEF OPERATOR SUPERINTENDENT AND HIRING OF REPLACEMENT

An email was received from Tina Betti dated March 3, 2023 regarding the retirement of the Chief Operator Superintendent for the Wastewater Department and his replacement. Someone from within the department may be promoted and may require Board approval for hiring above Step 3 of S-4.

Ms. Betti had no further updates.

MAIL:

An email dated March 13, 2023 was received from Katherine Feodoroff, Town Counsel, in response to a question raised by Lorraine Burgio. Since the Board currently has only two members, Ms. Burgio had asked Ms. Feodoroff the best way to proceed if the Board could not come to an agreement on the Compensation Study. Ms. Feodoroff suggested that a motion could be made to have the study put before town meeting for a discussion and vote.

Ms. Feodoroff stated that legislation is pending to extend remote participation by Board members.

The Finance Committee has a candidate for the Board and it is on the agenda for its March 15, 2023 meeting.

MEETING MINUTES:

REVIEW AND APPROVE MINUTES FOR FEBRUARY 13, 2023 AND FEBRUARY 27, 2023

The Board reviewed the draft meeting minutes for February 27, 2023. Motioned by James Soule and seconded by Lorraine Burgio, the Board unanimously voted to approve the minutes for February 27, 2023.

NEXT REGULAR MEETING:

DISCUSS DATE/AGENDA FOR MARCH 20, 2023

The Board will have its next regular meeting on Monday, March 20, 2023, at 6:00 p.m. in Room 101 at the Kingston Town House. The agenda will be discussed at the end of the meeting.

APPROVED JUNE 12, 2023

RECESS TO EXECUTIVE SESSION, TO NOT RETURN TO OPEN SESSION, FOR THE PURPOSE OF:

DISCUSSING THE TOWN OF KINGSTON CLASSIFICATION AND COMPENSATION STUDY -- TO CONDUCT STRATEGY SESSIONS IN PREPARATION FOR NEGOTIATIONS WITH NON-UNION PERSONNEL OR TO CONDUCT COLLECTIVE BARGAINING SESSIONS OR CONTRACT NEGOTIATIONS WITH NON-UNION PERSONNEL

Motioned by James Soule and seconded by Lorraine Burgio, the Board unanimously voted to recess to Executive Session, to not return to Open Session, for the purpose of discussing the Town of Kingston Classification and Compensation Study at 6:10 p.m.

Respectfully submitted,

Jennifer B. Scavone
Executive Secretary

Meeting Documents: (1) email from Tina Betti dated March 3, 2023 regarding the retirement of the Chief Operator Superintendent and his replacement, (2) email dated March 13, 2023 from Katherine Feodoroff regarding a motion for town meeting, and (3) draft meeting minutes for February 27, 2023

APPROVED JUNE 12, 2023