



TOWN OF KINGSTON
BOARD OF SELECTMEN
OPEN SESSION
TOWN HOUSE-26 EVERGREEN ST. ROOM 200 & VIA ZOOM
MAY 23, 2023

6:00 PM – CALL TO ORDER – ROOM 200

Chairman Kimberley Emberg called to order the meeting of the Board of Selectmen at 6:00 pm. Selectmen in attendance: Donald Alcombright, Sheila Vaughn, Tyler Bouchard and Eric Crone.

Staff Present: Keith Hickey, Town Administrator, Gloria Mitchell, Assistant Town Administrator, Patricia Tucker, Assistant to the Town Administrator and the Board of Selectmen.

ANNOUNCEMENTS:

1. This meeting is recorded by PACTV. Anyone intending to make an audio or video recording of this meeting should notify the Chair at this time.
2. Financial Assistance Applications are available on the Town's website or by calling the Selectmen's Office.
3. There is an opening for Kingston residents on the Old Colony Elder Services Board of Directors. If anyone is interested, please contact the Selectmen's Office.
4. The annual Kingston Memorial Day parade will kick off at 10 AM on Monday, May 29th, 2023. All residents are welcome to enjoy a free community cookout (behind Town Hall) immediately following the ceremony.
5. The moderator is recruiting to fill open seats on the Finance Committee.
6. The Council on Aging Advisory Board is seeking an Associate Member. Anyone interested should reach out to the Director of Elder Services.
7. The Kingston Council on Aging needs volunteer drivers to deliver meals for our Meals on Wheels (MOW) program.
8. Upcoming Summer Board of Selectmen Schedule:

June 6th, 2023	August 1st, 2023
June 20th, 2023	August 15th, 2023
July 11th, 2023	August 29th, 2023
July 18th, 2023	

OPEN FORUM:

Nobody was in attendance for Open Forum.

APPOINTMENTS:

PROCLAMATION FOR NATIONAL PUBLIC WORKS WEEK

Ms. Emberg stated that this week is Public Works Week, and Mr. Bouchard read the proclamation to recognize the Kingston Streets, Trees, and Parks Department, Water Department, and Wastewater Departments for National Public Works Week as May 21st, 2023, through May 27th, 2023.

Mr. Basler thanked the Board for the recognition and talked about his department participating in Friday's Plymouth's DPW Touch a Truck Day event.

Mr. Basler also discussed that next Thursday, June 1st, Transfer Station Stickers will be on sale. June 17th is Hazardous Waste Day at the Highway Barn, so weekend sales of the stickers will begin on Sunday, June 18th.

Motion by Mr. Alcombright, second by Mr. Bouchard, and a 5-0-0 vote,

VOTE: I move the Board of Selectmen to declare May 21, 2023, through May 27, 2023, as National Public Works Week and thank the employees of Streets, Trees, and Parks, Water Department, and Wastewater Departments for their dedication to the Town.

SILVER LAKE SCHOOL COMMITTEE DISCUSSION OF THE INTERSECTION OF LAKE STREET AND STATION STREET

Ms. Emberg introduced Jason Fraser, a Silver Lake Regional School Committee Representative, who is requesting the Board discuss the intersection of Lake Street and Station Street.

Mr. Fraser began by saying that a road safety audit from May 11th, 2021, was provided to the Board for review and added to the meeting packet.

Streets, Trees, and Parks Superintendent Paul Basler was in attendance and stated that he was part of the intersection discussion and that there is no funding from DOT as lights are not warranted. Mr. Basler offered to be the point person if funding is found. Mr. Fraser said he has spoken to State Reps for grants and funding.

Mr. Crone would love to be a part of this project as a representative of the Board.

Motion by Ms. Emberg, second by Mr. Alcombright and a 5-0-0 vote,

VOTE: I move to appoint Eric Crone as the Board of Selectmen's liaison on this project.

Motion by Mr. Alcombright, second by Mr. Crone, and a 5-0-0 vote,

VOTE: I move the Board of Selectmen Work with Silver Lake Regional School Committee to make improvements towards the intersection at Lake Street.

NEW MOTOR VEHICLE CLASS II LICENSE, CARTEC COLLISION

Ms. Emberg explained that CarTec Collision is requesting a Motor Vehicle Class II License, and this is a yearly renewal and that all required approvals were received.

There were no questions from the Board.

Motion by Mr. Bouchard, second by Mr. Alcombright, and a 5-0-0 vote,

VOTE: I move the Board of Selectmen to approve the Motor Vehicle Class II License for CarTec Collision effective immediately until December 31st, 2023, contingent on receiving the surety bond.

LIBRARY FOUNDATION UPDATE AND PROVIDE INFORMATION ON AN UPCOMING EVENT

Ms. Debbie Grace from the Kingston Public Library Foundation and Donald Colon, the Library Director, were in attendance to talk about the library.

Mr. Colon went over the library and what is happening and upcoming and also said that Kingston Public Library is the best-performing library within Old Colony Library Network.

Ms. Grace talked about the Library's Literary Carnival Fundraiser, which will be on June 4th at the Kingston Public Library. Tickets are on sale now and are \$15, and the price goes up on Sunday to \$20 [Giftbutter.com/kplCarnival](https://www.giftbutter.com/kplCarnival)

Mr. Bouchard discussed how Mr. Colon did an excellent job at Sunday's Farmers Market.

ADDITIONAL ITEMS:

ACCEPTANCE OF DONATION

Ms. Emberg explained that the Director of Elder Affairs received several donations and asked the Board of Selectmen to accept them.

Motion by Ms. Vaughn, second by Mr. Bouchard, and a 5-0-0 vote,

VOTE: I move the Board of Selectmen to accept the following donations:

- \$100.00 donation from Peter Stevens for the Meals on Wheels daily program.
- \$50.00 donation from Robert Tassinari to benefit the Kingston Council on Aging operations.

CONSIDERATION OF AMENDMENT TO ASSISTANT TOWN ADMINISTRATOR'S CONTRACT

Ms. Emberg explained that with the wage study recently completed, the Town Administrator is requesting the Selectmen amend the Assistant Town Administrator's salary for FY24. Adjusting the FY24 salary to \$110,000 would recognize Ms. Mitchell's accomplishments and obtaining her bachelor's degree in public administration.

Ms. Emberg asked if it was written in her contract that the salary for the position would potentially increase upon earning advanced degrees and Mr. Hickey stated it was not.

Motion by Mr. Alcombright, second by Mr. Bouchard, and a 4-1-0 vote, Ms. Emberg voted against,

VOTE: I move the Board of Selectmen to approve the amendment as presented of the Assistant Town Administrator's contract.

APPOINTMENT OF WASTEWATER ASSISTANT CHIEF OPERATOR

Ms. Emberg explained that due to a recent promotion in the Wastewater Department, the position of Wastewater Assistant Chief Operator is vacant. After the recruitment process, Superintendent David Walsh requests the hiring of Carl Ingeme for the position.

Motion by Ms. Vaughn, second by Mr. Alcombright, and a 5-0-0 vote,

VOTE: I move the Board of Selectmen to appoint Carl Ingeme as Wastewater Assistant Chief Operator, a Grade L6, Step 6 nonexempt position as part of the Kingston Town Employee Union. The anticipated start date of May 24, 2023, with the following conditions:

1. Satisfactory CORI check

APPOINTMENT OF PLYMOUTH COUNTY ADVISORY BOARD MEMBER

Ms. Emberg explained that in accordance with MGL Chapter 35, Section 28B, as amended, the Board of Selectmen makes an annual appointment of a representative to the Plymouth County Advisory Board for county expenditures for FY23.

Ms. Emberg stated she is at the current appointment and would be willing to stay on only if nobody else would like to be appointed. There was no further discussion.

Motion by Mr. Alcombright, second by Mr. Crone, and a 5-0-0 vote,

VOTE: I move the Board of Selectmen to appoint Kimberley Emberg as a member of the Plymouth County Advisory Board effective July 1, 2023, to June 30, 2024.

APPOINTMENT TO RECYCLING COMMITTEE

Ms. Emberg explained that there is a vacant position on the Recycling Committee, and the Recycling Committee reviewed the request from Ms. Verkade and provided comments in the meeting packet. There was no discussion by the Board.

Motion by Mr. Bouchard, second by Mr. Alcombright, and a 5-0-0 vote,

VOTE: I move the Board of Selectmen to appoint Vanessa Verkade as a member of the Recycling Committee effective immediately through June 30, 2025.

TOWN ADMINISTRATOR'S REPORT:

TOWN ADMINISTRATOR REPORT

Mr. Hickey read his report.

Financial Updates

- The Senate has presented its recommended FY24 budget. Members of the House and Senate will begin meeting to negotiate a final budget over the next few weeks. The revenues and charges of both bodies for Kingston are relatively the same.

Project Updates

- The transition of Microsoft Outlook is complete. Responding to public records requests will be much less cumbersome.
- All town and school buildings have been connected to the recently run fiber lines except for the Wastewater Plant and the Elementary School. Hardware in the buildings will be installed shortly, with an expected project completion in October.

Gray's Beach Park playground rebuild project has been delayed a bit due to unavailable parts. The Recreation Department has yet to set a specific date for the playground to reopen but expects the delay to be short. Phase 2 of construction is anticipated to begin in July. This will involve the installation of the Poured in Place surfacing and the installation of the final pieces of playground equipment. The playground will close temporarily during Phase 2, which should take about two weeks to complete.

Personnel Update

- Recreation Office Program Administrator Debbie Doherty has given her notice to retire effective July 14th.
- Joyce Krystofolski has been hired as Health Agent effective May 29th.
- Lynn Welsh has resigned as Assistant Treasurer, effective June 4th.

Miscellaneous Updates

- Town Planner Valerie Massard and I taped a show on PACTV last week that touched on possible brownfield grant funds for properties along Route 3A, the impacts of the water and wastewater connection moratorium on future developments, and possible zoning amendments to be considered at the Fall Town Meeting.
- Old Colony Planning Council has been awarded a \$470,000 grant from the Department of Commerce - Economic Development Administration for the regional water study. Those grant funds, along with contributions from the Central Plymouth County Water District Commission of \$225,000, a \$200,000 earmark allocation from the Economic Development Bill, and \$45,000 from the South Shore Economic Development Council (South Shore Chamber) providing a project total of \$940,000. Not sure how this will impact the Kingston Water Dept. or the current moratorium. Studying this issue as a region will provide a better result.

This project will:

1. Develop a baseline understanding of water use in each municipality and across the region.
 2. Review models where they exist and develop a new model, if necessary, to project future demand in each municipality and across the region.
 3. Determine whether future demand can be met affordably and sustainably with current water supplies in a changing climate.
 4. Identify new supply-side options and analyze the economic, social, and environmental costs and benefits of developing those options.
 5. Identify good water resources management practices needed, including water demand management measures, water reuse, etc.
- The Town's two charging stations for electric vehicles are now operational. The stations are at the library and the animal shelter. The cost is thirty-five cents per kWh.

MEETING MINUTES:

APPROVAL OF OPEN SESSION MEETING MINUTES

Motion by Ms. Vaughn, second by Mr. Bouchard, and a 5-0-0 vote,

VOTE: I move the Board of Selectmen to accept the open session meeting minutes of February 28, 2023, as amended, and April 29, 2023.

SELECTMEN COMMENTS:

Ms. Vaughn discussed the school committee meeting and the presentation put on by the robotics students.

Motion by Mr. Bouchard, second by Mr. Crone, and a 5-0-0 vote,

VOTE: I move to adjourn

The meeting adjourned at 6:37 PM.

NEXT REGULAR MEETING:

Respectfully submitted,

Patricia Tucker
Assistant to the Town Administrator/Board of Selectmen

Documents used at the meeting:

Agenda

Agenda Addendum

Proclamations

Request from Silver Lake School

Class II License – Cartec

Donation

Assistant Town Administrator Contract

Appointment Information

