

KINGSTON BOARD OF HEALTH
MEETING MINUTES
June 26, 2023

Present: Chairman Joe Casna, Vice Chairman Bill Kavol. Members Dennis Randall, and Janet Wade, Health Agent Joyce Krystofolski, and Resident Sheryl Antoine.

6:07 p.m. Kingston Board of Health Meeting was called to order by Joe Casna.

BILLS:

- Bills for June 2023, reviewed.

ACCEPTANCE OF MINUTES:

6:10 pm Motion made by Janet Wade to accept the meeting minutes of June 5, 2023.

Second: Dennis Randall

4-0-0

HEALTH AGENT REPORT:

Approved Septic Plans:

- 6 Autumn Lane Permit expires 8/31/25
- 234 Brookdale Permit expires 5/24/26
- 7 Charles Drive Permit expires 3/16/26
- 15 Charles Drive Permit expires 3/16/26
- 23 Charles Drive Permit expires 3/16/26
- 55 Longwood Circle Permit expires 12/19/25
- 6 Nava Landing Permit expires 5/3/25
- 32 Ocean Hill Drive Permit expires 6/22/26
- 112 Parting Ways Permit expires 3/23/26
- 165 Pembroke Street Permit expires 5/15/26
- 9 School Street Permit expires 2/21/26
- 10 Sequoia Drive Permit expires 6/20/26
- 20 Sequoia Drive Permit expires 2/28/26
- 8 Smelt Pond Road Permit expires 3/6/26
- 123 Wapping Road w/ conditions

Pending Construction Permits

- 6 Charles Drive
- 22 Charles Drive
- 26 Charles Drive
- 31 Charles Drive
- 34 Charles Drive
- 35 Charles Drive
- 38 Charles Drive
- 39 Charles Drive

- 42 Charles Drive
- 43 Charles Drive
- 46 Charles Drive
- 47 Charles Drive
- 51 Charles Drive
- 54 Charles Drive
- 55 Charles Drive
- 60 Country Club Way
- 21 Kennedy Road
- 6 Sequoia Drive
- 49 Winthrop

Wells

- 1 Well permit issued.

Complaints

- 2 Complaints:
 - Smiths Lane
 - Wingate assisted living resident – nothing found.

Camps:

- All 3 camps inspections completed.

Retail Permits

- 1 Retail permit issued.

Retail Inspections

- 10 Retail inspections completed.

Rubbish Permits

- 1 Rubbish permit – new business

Public Pool Inspections

- All but 1 pool inspected. The remaining pool is a camp. Pool Inspector waiting to hear from them.

Department

- Online permit training began May 30th.
- Septic care flyers uploaded to Health Department webpage and to Facebook page.

Joyce has sent a housing correction order to the owner of 3 Smith's Lane. 12 Perc tests were conducted on Charles Drive. 2 D-box inspections were done. Arthur Boyle will be on a Leave of Absence for approximately 1 month. Joyce met with Finance Department to go over the budget for the next fiscal year. She is checking on the State regulations on keeping hardcopy documents if they are digitized. Joe asked Joyce for an update on the Shared Excellence Grant meeting that was held today. She states there is an issue with the fourth quarter distribution. The funds are expected to arrive mid-July. The Grant needs more information regarding funding for Kingston. There's a component to get an increase in funding and the Grant wants more information from us. The Grant Food Inspector will be addressed by Barry to clarify the expectations going forward. The Grant Public Health Nurse is being utilized to the fullest. There was an issue with the Grant Committee about Pat going to the shelter today and the billable hour. Janet had invited her, and Pat used her own time to go. The shelter would be

interested in utilizing Pat's services. Any request for services with Pat needs to go through Joyce and she will talk to the Grant.

HEALTHY KINGSTON:

- Janet put a list of all the programs she has done to date. Lori will put the links on the Healthy Kingston webpage. She sent copies of the list to people she feels may need to refer to the list. There are 47 episodes. Episode 47 was filmed today with guest. She reviewed summer safety tips. The station requested an episode on blue light and the impact on sleep, and oral health. She spoke with the Children's Library and the Library Director. She is waiting to meet with them to get Healthy Kingston Kids back on the radar. Dennis suggested mosquitos, ticks, etc. Janet state this has been covered at least 3 times. Joe suggested to Joyce to look into getting a banner made "Ticks are Everywhere." Janet would like to mentor someone to keep the program going.

DISCUSSION:

Joe had asked Arthur about getting tags or stickers for the irrigation wells, to state that they are not for drinking purposes and should not be consumed. Joyce will call West End Drilling in Arthur's absence.

Assessing Late fees: Joyce would like to have late fees for businesses that drag their feet on renewing their permits. The Health Department has had many that didn't get their renewals done until March through May. This isn't something new to business who are established, and they know the rules. The department should not have to waste time chasing down business owners who do not want to follow the rules. We currently have 2 or 3 that we are still waiting on. Joyce mentioned \$50-\$100 depending on the size of the business. Joe suggested 20% to level the playing field. If they do not pay the late fee, they can be shut down for violation of the Food Code.

6:39 pm Motion made by Bill Kavol to charge 20% as a late fee beginning January 1st of 2024.

A friendly amendment by Joe Casna to include a 30-days to pay late fee or lose license.

Motion made by Bill Kavol to charge 20% late fee beginning January 1st of 2024 and to include 30-days to pay the late fee and renew their license or lose their license.

Second: Joe Casna

4-0-0

Public Health Nurse: Job posted internally. Joyce will follow up with Human Resources to see if it has been posted to Indeed.com. Janet feels the salary is the issue. **Joyce suggested perhaps post it at the public health department at Bridgewater State University. It could be an ideal job for someone in training. A great place to get experience.**

Keeping of Non-Commercial Farm Animal Regulations: Joe states that at the last meeting the regulations were finalized. Sheryl Antoine, Nottingham Drive, had some concerns. The striking of 3 and 4 of Part II (B). The concern is some people will abide but there are some that will not. She feels that the striking of these leaves it up to the judgement of the ACO or Animal Inspector. What happens? She needs some clarification. Joe stated that we will see how it plays out. Dennis explained the regulation to Sheryl.

Town Physician: The prior Town Physician retired. Janet investigated how many physicians cover Kingston. There are several. She asked the opinion of the Board about approaching them and asking them for coverage/advisory for the PHN as needed. An Honorarium for services as needed. Joe asked Joyce to pick 3 or 4 local communities and find out if they have a town physician and, if so, if there is funding involved and the parameters for acquiring one. She should include the Fire Department regarding coverage for the EMTs.

Joyce suggested having official Town photo ID badges made for her and the Public Health Nurse. Joe asked her to have them made up and bring to the next meeting so they can endorse it.

NEW BUSINESS:

- Dennis stated that barbed wire was put up at Grey's Beach that is 25 feet of a fence on private property and Town land. It is within 3 feet of a stream. He feels it is a nuisance and a hazard to the children. Joe stated that he spoke to the property owner and the next day turkey wire was put up and the barbed wire was taken down. The reason for the wire was that there is a ditch that leads down to the stream. The property owner tried to get Conservation and Recreation to put something up and that is why he had put the barbed wire up. It has been replaced with turkey wire.
- Dennis also stated that there is uncured epoxy at the playground and a child was eating it. He hopes it has since cured but when he looked at it, that it was still flexible. Joe stated it is a 2-part adhesive compound. Dennis will take another look at it.

NEXT MEETING:

- July 10, 2023

ADJOURN

7:11 p.m. Motion to Adjourn made by Dennis Randall

Second: Bill Kavol

4-0-0

Lori Jones, Administrative Assistant
Kingston Board of Health

Approved: July 10, 2023