

KINGSTON BOARD OF HEALTH
MEETING MINUTES
April 19, 2023

Present: Chairman Joe Casna, Vice Chairman Bill Kavol. Members Dennis Randall, Janet Wade and Heidi Whipple. Assistant Town Administrator Gloria Mitchell, Interim Health Agent Arthur Boyle.

6:01 p.m. Kingston Board of Health Meeting was called to order by Joe Casna.

BILLS:

- Bills from April 10, 2023, reviewed.

ACCEPTANCE OF MINUTES:

6:07 pm Motion made by Dennis Randall to accept the meeting minutes of April 11, 2023.

Second: Bill Kavol

5-0-0

6:08 pm Motion made by Bill Kavol to accept the meeting minutes of April 5, 2023.

Second: Janet Wade

4-0-1

INTERVIEW OF HEALTH AGENT CANDIDATE BARRY LEWIS: 6:10 pm

- Mr. Lewis introduced himself to the Board of Health. He is from the Cape. Current Health Agent for the Town of Dennis. The Board asked several questions. Mr. Lewis stated that he is looking to further himself in his career. He understands the job and day-to-day activities. He feels his background and leadership would be a good fit. He was hands on during the COVID pandemic. He did not work with MAVIN. He has experience working with hoarding situations. He enjoys working in public health. Joe explained that there isn't currently a Health Director's position at the current time. He would be doing the same job duties as a director without that title. Mr. Lewis does not currently have his soil evaluators license. He does have his application in. He does not currently have his RS certification but is trying to get it. Gloria quickly went over employee benefits and human resources information. Mr. Lewis asked the Board a few questions about what the Board is looking for in a Health Agent and what the goals are for the Health Department. The Board is looking for someone to stay in the position for a long time. Joe explained the Shared Excellence Grant. Barry stated he would accept the job today if offered.

INTERVIEW OF HEALTH AGENT CANDIDATE JOYCE KRYSTOFOLSKI: 6:50 pm

- Ms. Krystofolski introduced herself to the Board of Health. The Board asked the same questions to her. She currently works as a health agent in another town and is looking to work closer to home. She has been interviewed in Middleboro as well. She is familiar with the Right to Farm Community. She is a proctor/instructor with ServeSafe. She has worked within the prison system and as a probation officer. She is not a “shrinking violet.” She feels her skill set and history will be better suited as a Health Agent. She is studying now for her RS. She does not have her soil evaluator as the testing is backed up due to COVID. She is ready to take it but just needs to get in to take the test. She has completed various courses in public health and housing. She likes to learn and is not afraid to learn new things. She has knowledge of large commercial kitchens, small kitchens, residential kitchens, and septic, has FEMA training, and is familiar with working with a public health nurse and MAVIN. She has resources if she needs to ask questions. She feels public health is important even something as simple as controlling mosquitoes. There is a lot to educate people about. She knows how to be a team player and work with a team. Joe said that management experience is important. The Board wants the position to grow and to eventually have a Health Director position. She would be a department head Health Agent. Gloria went over employee benefits and human resources information. Joe explained the Shared Excellence Grant. Joyce stated that she did have an interview with Middleboro and is expecting a call back. She feels Kingston is a better fit for her. If she is offered the position, she needs more than 2 weeks’ notice to give to her department.

DELIBERATION OF HEALTH AGENT CANDIDATES: 7:38 pm

- Xavier Bennet never responded to our invitation to be interviewed.
- The Board decided that although they liked both candidates very much, all agreed that Joyce Krystofolski is the best fit for the Health Department.

7:46 pm Motion made by Dennis Randall to authorize Chairman Joe Casna to negotiate with Joyce Krystofolski.

Second: Heidi Whipple

5-0-0

HEALTHY KINGSTON:

- Janet stated that the next episode of Healthy Kingston will be filmed on April 27th. It will be about septic tanks, water quality, Annex Collection pilot and the plastic bag ban, and swap date. The guests include Joe Casna, Bob Kostka, and Jean Naumann. She needs more topics. She is planning on doing the topic of summer safety for June.

ADMINISTRATIVE ASSISTANT REPORT:

Approved Septic Plans:

- | | |
|-----------------------|-------------------------|
| • 6 Autumn Lane | Permit expires 8/31/25 |
| • 7 Charles Drive | Permit expires 3/16/26 |
| • 15 Charles Drive | Permit expires 3/16/26 |
| • 23 Charles Drive | Permit expires 3/16/26 |
| • 2 Cooper's Run | Permit expires 5/19/25 |
| • 55 Longwood Circle | Permit expires 12/19/25 |
| • 36 Nottingham Drive | Permit expires 2/21/26 |
| • 112 Parting Ways | Permit expires 3/23/26 |
| • 9 School Street | Permit expires 2/21/26 |
| • 20 Sequoia Drive | Permit expires 2/28/26 |
| • 25 Sequoia Drive | Permit expires 11/23/25 |
| • 8 Smelt Pond Road | Permit expires 3/6/26 |

Pending Construction Permits

- 6 Charles Drive
- 22 Charles Drive
- 26 Charles Drive
- 60 Country Club Way
- 21 Kennedy Road
- 123 Wapping Road w/ conditions

Title V

- 12 Gristmill Lane
- 25 Lot Phillips Road
- 214 Main Street
- 132 Wolf Pond Road

Retail Inspections

- 4 Retail Inspections

Retail Permits

- 4 Retail permits issued. Only 5 retail and establishment permits outstanding. Two are new businesses and we are waiting on opening dates to inspect. One is seasonal and not open. Two will need health agent visits.

Complaints

- Health complaint received regarding parents sending sick children to school causing other children to get ill. Referred to Board of Health by Health Agent. Lori and Joe spoke, and Lori and Arthur will send a letter to the school committee and the principals of both schools that we received complaints and what the schools will be doing about it.

Department

- I contacted Plymouth County Mosquito Control and asked them about spraying all Kingston fields and Town & Country Estates. I was told that they do not start spraying until the beginning of June. It is too cold. They spray overnight and it must be at least 55 degrees overnight for them to spray. They are treating breeding areas (standing water) now to get as many adult mosquitoes as possible. She will keep the information I gave her and if they can start soon (end of May), she will let me know.
- Go live date has been set to April 28th for online permitting.

- I am working consistently with Trash and Septic Haulers for their monthly and quarterly reporting records.
- I am working with Senior Tax Work Off volunteers each week.

Arthur added that new construction is happening, and he has inspected 3 or 4 septic systems in the past week with several more coming up. One of the local retail stores was again selling expired foods – about 10% of their stock was expired. If they haven't corrected this, they will need to be shut down.

NEXT MEETING:

- **May 1, 2023**

ADJOURN

7:56 p.m. Motion to Adjourn made by Dennis Randall

Second: Bill Kavol

5-0-0

Lori Jones, Administrative Assistant
Kingston Board of Health

Approved: May 1, 2023