

KINGSTON BOARD OF HEALTH
MEETING MINUTES
March 6, 2023

Present: Chairman Joe Casna (via Zoom), Vice Chair Bill Kavol. Members Dennis Randall, Janet Wade, Health Agent Paula Rossi-Clapp.

Absent: Member Heidi Whipple

Also present, citizens Sheryl Antoine, 13 Nottingham Drive. Dillon Brady (via Zoom) for Grady Consulting, 71 Evergreen Street.

6:00 p.m. Kingston Board of Health Meeting was called to order by Joe Casna.

BILLS

- None

MEETING MINUTES

- February 6, 2023

ACCEPTANCE OF MINUTES

- February 6, 2023

6:02 p.m. Motion to accept minutes as presented from February 6, 2023, made by Dennis Randall

Second: Janet Wade

4-0-0

VARIANCE REQUESTS:

8 Smelt Pond Road

Variance #1 (Permit #23-398VA) Reductions to system location setbacks.

Joe Casna requested that Dillon Brady explain the Variances. These variances are being requested at a property on 8 Smelt Pond. The owner is adding a bedroom onto his house for his daughter. Conservation questioned the septic's proximity to the pond, increased flows, etc. They have come to the realization that they will need to put a new system in, however, due to the size of the lot they will need a couple of variances. The first variance is for the setback from the existing well. They need a variance from 100 ft to 75 feet. Joe asked for samples and get depth of pump.

Dennis is inclined to approve based on the application.

Dillon Brady explained that it would be the same amount of flow. It is staying at a 2 bedroom. Increasing to only 2 bedrooms. Putting it as far away from the well as possible without asking for anymore variances. 15 ft from property line and 20 ft from the addition.

6:08 p.m. Motion to approve Variance as presented, made by Dennis Randall.

Second: Bill Kavol

4-0-0

Variance #2 (Permit #23-399VA) Increase maximum allowable depth of system.

Dillon explained it is necessary based on the where the top foundation lies. There isn't much of a choice without putting a very big hole in the front lawn. Proposing no grade change when they have the 6 ft of cover after the system is installed.

6:11 p.m. Motion to approve Variance for maximum allowable cover over the septic components made by Janet Wade.

Second: Bill Kavol

4-0-0

The variances will be signed off by all Board members and the Health Agent.

HEALTH AGENT REPORT

APPROVED SEPTIC PLANS

- | | |
|--------------------------|-------------------------|
| • 6 Autumn Lane | Permit expires 8/31/25 |
| • 21 Charles Drive | Permit expires 1/13/26 |
| • 27 Charles Drive | Permit expires 12/7/25 |
| • 2 Coopers Run | Permit expires 5/19/25 |
| • 79 Elm Street | Permit expires 10/19/25 |
| • 55 Longwood Circle | Permit expires 12/19/25 |
| • 3 Nava Landing | Permit expires 2/16/25 |
| • 36 Nottingham Drive | Permit expires 1/11/26 |
| • 9 School Street | Permit expires 1/10/26 |
| • 20 Sequoia Drive | Permit expires 3/27/26 |
| • 25 Sequoia Drive | Permit expires 11/18/25 |
| • 119 Three Rivers Drive | Permit expires 2/23/26 |
| • 20 West Street | Permit expires 10/5/25 |

PENDING SYSTEM CONSTRUCTION PERMITS

- 6 Charles Drive
- 7 Charles Drive
- 15 Charles Drive
- 22 Charles Drive
- 23 Charles Drive
- 26 Charles Drive
- 60 Country Club Way

- 120 Country Club Way
- 21 Kennedy Road
- 112 Parting Ways
- 24 Pond View Drive
- 113 Wapping Road
- 116 Wapping Road
- 117 Wapping Road
- 123 Wapping Road w/conditions

RETAIL INSPECTIONS

- 7 Retail Inspections

COMPLAINTS

- Letter sent to homeowner regarding rodent access to garage
- Complainant sent to building department no action by BOH required
- Church Bell noise, referred to parish, no action by BOH required
- Rodent complaint by neighbor for chickens after extensive research no action by BOH required
- Broken fence complaint, resident in process of repair, property visited 3 times, no action by BOH required
- Domestic dispute, no action by BOH required
- Rodent complaint at storage facility, problem solved, no action by BOH required
- Too many people living at address, follow up done, no action by BOH required
- Abandoned building, letter sent to owner to secure
- Housing / mold issue, resolved by landlord, no further action required
- Letter request made to multi-dwelling home owner to increase size to his dumpster to avoid further actions due to neighbor complaints

VIOLATIONS

- 3 Tobacco Violations have been issued by the department (2 no-response) Further action is suggested
- 1 Tobacco violation has been reported by the State (in addition to the 3 we issued)

Joe questioned why the State got involved and their own inspections. Paula stated she received an email and a letter. She passed around the email from the State. She was just as surprised to find out they were conducting their own inspections. Joe would like to know that they would do a better job coordinating with our Health Department. Paula understands it is random. Dennis stated that it should be known that the establishment the State found to be in violation is Cumberland Farms of 41 Main Street. He feels they should be fined and display a notice that they were in violation (a topic for another meeting). Joe stated that someone should be recording the offenses (1st, 2nd, 3rd offense, etc.). Joe asked Paula to see what the steps are to coordinate their activities with ours and about tracking offenses. Dennis said the violating establishments should be named in the Health Agent report. There is no right to privacy.

DEPARTMENT UPDATE

- I have completed MAVEN training and have been maintaining/monitoring system since 2-13-22
- MAVEN Report: 2/16/23 – 3/2/23 (6 FLU and 7 COVID hospital cases)
- Part Time RN gave resignation as of 2-24-23
- Part Time RN position posting as of 2-28-23 on Town website, Clerk's office, MHOA, MMA, COA, REC & Library email blasts
- 2nd Mailing of the Plastic Bag Ban went out on March 1st
- Smart Gov Software process: Tentative Go Live Date March 28th
- See attached list of FY23 Permits processed to date by Lori
- Lori is working on consistency with Trash & Septic Haulers monthly reporting records.
We will bring any change requests to the board if necessary

FY23 PROCESSED PERMITS

Milk & Cream = 55

Frozen Desserts = 24

Food Establishments = 65

Food Retail = 39

Rubbish Haulers = 6

Septage Haulers = 17

Installer Permits = 19

Food Trucks = 7

Residential Kitchens = 1

Caterers = 1

Tobacco = 16

Farmer's Market = 0

Bed & Breakfast = 0

Body Art / Microblading = 7

Tanning = 0

Wells = 1

Variance Requests = 2

Overnight Camps, Cabins, Motels, Inns = 1

Swimming Pool Private = 1

Swimming Pool Public = 3

Peggy's Kitchen = 16

Total = 281

DEPARTMENT REQUEST

- A request is being made to have Lori and her position as the Administrative Assistant for the department be the Administrator on the official BOH Facebook page and any board members and future staff be "Editors". At this time Lori's position is the one who updates the webpage and posts agendas as well as can put news flashes on the Town website

Joe would like to add an agenda item the policies and procedures for the incoming Public Health Nurse. This can be reviewed by the Board.

Joe said there is money in the budget to cover the costs of the Plastic Bag Ban letter postage. He asked that Paula forward these amounts be sent to Jean Naumann.

The Board is fine with Lori being the Administrator of the BOH Facebook page. Paula states that at the moment Lori does not have access to make any postings, respond to messages, etc. Possibly Dennis and Janet as Editors.

DISCUSSION

- Joe asked when the Board would like to do the Public Hearing for the Non-Commercial Farm Animals. Should they wait until after the April elections? Bill says he has his mind resolved and to wait until after the elections. Dennis agrees with Bill. Janet feels that the people concerned need resolution, but she has no opinion one way or the other.

6:36 p.m. Motion to schedule the Public Hearing on Non-Commercial Farm Animals for May 1st pending the availability of Room 200, made by Dennis Randall.

Second: Joe Casna

HEALTHY KINGSTON UPDATE – JANET WADE

- The latest episode is up. The topic is Domestic Violence. The guests were the Program Director of the South Shore Resource and Advocacy Center, Sandra Blatchford, and Lieutenant Michael Skowrya of the Kingston Police Department. The next filming will be on 3/16 and will be on the LGBTQ community.

DISCUSSION

- Bill asked if there is an Agricultural Committee and if they meet. Joe stated yes, we do, and they do meet. Sheryl Antoine stated that they meet once a month.
- Dennis asked if the refugees are still at the Baymont. Janet said they were and they will be there for a while. He asked if they still take donations. Janet said that was a question for Sue Giovannetti.
- Joe mentioned that at the Conservation Commission meeting, there was talk of tight tanks in that area. Joe doesn't think there are any. He asked Paula and Lori to find out more information. They got a list from the DEP. He reviewed the list and feels they are temporary tight tanks that were put in while they were waiting for the sewer. He would like Lori to verify with the Sewer department that they are on sewer and those tanks were properly abandoned. He feels there will be zero still in play.

ADJOURN

6:42 pm Motion to Adjourn by Dennis Randall.

Second: Bill Kavol

4-0-0

NEXT MEETING

- TBD

Lori Jones, Administrative Assistant
Kingston Board of Health

Approved: April 5, 2023