



TOWN OF KINGSTON
WAGE AND PERSONNEL BOARD
OPEN SESSION
TOWN HOUSE-26 EVERGREEN ST. ROOM 101 & VIA ZOOM
DECEMBER 19, 2022

6:00 PM – CALL TO ORDER

Chairman Lorraine Burgio called the meeting of the Wage and Personnel Board to order at 6:00 p.m. on Monday, December 19, 2022. Present was member James Soule. Tina Betti, Human Resources Manager, was also present.

ANNOUNCEMENTS:

This meeting is being recorded by Zoom. Anyone intending to make an audio or video recording of this meeting should notify the Chair at this time.

The Wage and Personnel Board needs a third member to be appointed by the Finance Committee. If you are interested in joining the Board, please contact the Finance Committee or the Board of Selectmen's office.

DISCUSSION/ACTION ITEMS:

REVIEW AND APPROVE THE ANNUAL REPORT FOR 2022

The Annual Report was reviewed. Motioned by Lorraine Burgio and seconded by James Soule, the Board unanimously voted to approve with corrections the report of the Wage and Personnel Board for 2022.

MEETING MINUTES:

REVIEW AND APPROVE THE FORMATTING FOR THE MINUTES

The format of the minutes will be reviewed at the Board's next meeting.

NEXT REGULAR MEETING:

DISCUSS DATE/AGENDA FOR JANUARY 16, 2023

Since Monday, January 16, is a holiday, the meeting will be rescheduled to Tuesday, January 17, 2023.

Before recessing to Executive Session, Elaine Fiore, Chair of the Sewer Commission, asked a question via Zoom regarding her email to the Board dated December 15, 2022. She had asked in her email if the Board was going to extend the deadline for reclassification requests based on the Board of Selectmen's vote to hold the Annual Town Meeting on May 6, 2023. Lorraine Burgio stated that discussion of the email was not on the agenda but provided the rationale for the Board's amendment deadline of November 21, 2022. Ms. Fiore said that she understood and asked for an appointment at the January 17, 2023 meeting to discuss the process for a position reclassification for the coming year. Ms. Burgio explained the process and which documents would be required. It was suggested that the deadline extension be put on the agenda for the upcoming meeting, but that would not provide enough time for submission of requests by the deadline. Ms. Fiore will submit the reclassification request for the position of Chief Operator Superintendent for FY2025.

RECESS TO EXECUTIVE SESSION, TO NOT RETURN TO OPEN SESSION, FOR THE PURPOSE OF:

DISCUSSING THE TOWN OF KINGSTON CLASSIFICATION AND COMPENSATION STUDY -- TO CONDUCT STRATEGY SESSIONS IN PREPARATION FOR NEGOTIATIONS WITH NON-UNION PERSONNEL OR TO CONDUCT COLLECTIVE BARGAINING SESSIONS OR CONTRACT NEGOTIATIONS WITH NON-UNION PERSONNEL

Motioned by Lorraine Burgio and seconded by James Soule, the Board unanimously voted to recess to Executive Session, to not return to Open Session, for the purpose of discussing the Town of Kingston Classification and Compensation Study at 6:17 p.m.

Respectfully submitted,

Jennifer B. Scavone
Executive Secretary

Meeting Documents: (1) Annual Report for 2022 prepared by the executive secretary