



TOWN OF KINGSTON
BOARD OF SELECTMEN
OPEN SESSION
TOWN HOUSE-26 EVERGREEN ST. ROOM 200 & VIA ZOOM
NOVEMBER 15, 2022

6:00 PM – CALL TO ORDER – ROOM 200

Chairman Kimberley Emberg called to order the meeting of the Board of Selectmen at 6:00 PM. Selectmen in attendance: Donald Alcombright, Sheila Vaughn, Tyler Bouchard, and Jessica Kramer, who attended virtually

Staff Present: Keith Hickey, Town Administrator; Gloria Mitchell, Assistant Town Administrator; and Patricia Tucker, Assistant to the Town Administrator.

ANNOUNCEMENTS:

This meeting is being recorded by PACTV. Anyone intending to make an audio or video recording of the meeting should notify us at this time.

Financial assistance applications are available on the Town's website or by calling the Selectmen's office.

There are still two open alternate positions on the Zoning Board of Appeals.

The Town is still looking to hire plow drivers.

Ms. Emberg acknowledged the passing of long-term employee Dianne Poirier and sent her condolences to her family.

OPEN FORUM:

There was no one in attendance for an open forum.

APPOINTMENTS:

REVIEW OF DEPARTMENT HEAD COMMENTS ON 113-117 WAPPING ROAD 40B SUBMISSION

Ms. Emberg explained that department heads participated in a site visit on Monday, November 7, 2022, with representatives from Mass. Housing and the project developer. In addition, Department Heads met to review the development proposal and drafted a letter outlining the Town's comments/concerns on behalf of the Selectmen to submit to Mass. Housing. A copy of the drafted letter is in the board materials, which Ms. Emberg listed briefly. Ms. Valerie Massard, the Town Planner, added that even though they have listed some concerns, they generally support this project.

Motion by Mr. Alcombright, second by Mr. Bouchard, and a 5-0-0 vote by roll call vote,

VOTE: I move the Board of Selectmen to approve the letter to Mass. Housing as presented.

APPROVAL OF A ONE-DAY LIQUOR LICENSE FOR THE CROSSFIT COMPETITION ON NOVEMBER 20, 2022, FROM 11 AM-5 PM AT CROSSFIT TAKEOFF

Ms. Emberg explained that Mike Pasalacqua of Harper Lane Brewery, LLC requested a one-day liquor license for a CrossFit Competition at CrossFit Takeoff at 37 Main Street on November 20, 2022. All appropriate Town departments have reviewed the request and had no comments.

Motion by Mr. Bouchard, second by Mr. Alcombright, and a 5-0-0 vote, by roll call vote:

VOTE: I move the Board of Selectmen to approve the request for a One Day Liquor License to Mike Pasalacqua of Harper Lane Brewery, LLC is requesting a one-day liquor license for a CrossFit Competition at CrossFit Takeoff, at 37 Main Street on November 20, 2022.

CONSIDERATION OF MBTA COMMUNITY ZONING IMPLEMENTATION TASK FORCE

Ms. Emberg explained that Town Planner Valerie Massard was in attendance to discuss the Selectmen creating an MBTA Community Zoning Implementation Task Force to assist with the development of a zoning district to meet the recently approved state zoning for MBTA communities.

Ms. Massard recommended that if the Selectmen create the task force that someone then reach out to the Sewer, Water, and Conservation departments to have them appoint someone for the task force.

MBTA zoning does not require affordable housing, and the apartments at the mall are outside of the 1/2 mile radius they are proposing.

Both Ms. Kramer and Mr. Bouchard expressed interest in serving on the task force. Mr. Bouchard explained that addressing the MBTA Community Zoning issue is one of the reasons that he ran for Selectmen and would very much like to be the Selectmen representative, if the Board supports

Ms. Kramer is interested if needed but fully supports Mr. Bouchard.

Motion by Ms. Vaughn, second by Mr. Alcombright, and a 5-0-0 vote, and a roll call vote,

VOTE: I move the Board of Selectmen to establish an MBTA Community Zoning Implementation Task Force as Town Planner Valerie Massard recommended this evening. Further, I motion to appoint Tyler Bouchard to the Task Force.

ADDITIONAL ITEMS:

ACCEPTANCE OF DONATIONS TO VETERANS

Ms. Emberg explained that the Veteran's Department requests that the Board of Selectmen accept the following donations.

Motion by Ms. Vaughn, second by Mr. Bouchard, and a 5-0-0 vote, by a roll call vote,

VOTE: I move the Board of Selectmen to accept the following donations to the Veteran's Services Department

\$500 donation in grocery and gas gift cards from an anonymous donor

\$100 donation from Rui and JoAnn Santos

\$50 donation in grocery gift cards from Carol and Marvin Nickerson

\$200 donation in grocery gift cards from Bob and Paula Green

TOWN ADMINISTRATOR'S REPORT:

REPORT OF THE TOWN ADMINISTRATOR

Mr. Hickey read from his report:

Financial Updates

- The Budget Advisory Committee met on Monday, November 14th to discuss the FY24 budget guidelines and they supported a level services budget which was initially estimated at 3.4%. Mr. Hickey is finalizing his recommended FY24 budget and plans to discuss with the Committee that level services is likely to be higher than initially anticipated.
- The Town received just over \$50,000 from selling used, surplus equipment.
- The 2023 property tax rate was recently certified by the Massachusetts Department of Revenue at \$13.36 per thousand.

Project Updates

- The Gray's Beach playground project is underway. This project will be in two phases to accommodate the Award of the PARC Grant received. Funding for this grant is over a two-period; FY23 will fund project engineering, and FY24 will fund construction. Below is the proposed schedule for the project:

Phase 1-FY23

- Existing Gray's Beach Park Playground equipment was removed.
- Site work and the drainage portion of the project are underway.
- A portion of equipment delivery is expected in December, along with installation.
- Engineered wood fiber installation allows the playground to open in the spring.

Phase 2-FY24

- Remaining equipment and poured-in-place rubber surfacing installation.

Personnel Update

- The Moderator has appointed Derek Billnitzer and Debra Moran to the Finance Committee. There are now enough members for a quorum.

Miscellaneous Updates

- There are currently 200 people being temporarily housed at a hotel in Kingston. Of those, 55 are school-age children, and 49 are younger than school-age. Mr. Hickey does not have a breakdown of the ages of all the children. More information will be requested. The Commonwealth will reimburse the Town for costs incurred.
- The Library received a grant from Kingston's property/liability carrier to install a guard rail that will protect lamp posts from cars hitting them. Previous claims totaling \$8,400.00 were made in the last four years.

SELECTMEN COMMENTS:

Ms. Vaughn added that she would like an agenda item for a public property naming policy on any municipal building or property at the next meeting.

Mr. Bouchard hopes that everyone has a great Thanksgiving!

Ms. Kramer wished everyone a Happy Thanksgiving!

Motion by Mr. Bouchard, second by Mr. Alcombright, and a 5-0-0 vote, by roll call vote

VOTE: I move to adjourn.

The meeting adjourned at 6:36 PM.

Respectfully submitted,

Patricia Tucker

Assistant to the Town Administrator/Board of Selectmen

Documents used at the meeting:

Agenda

Agenda Addendum

Recommendation letter for 113-117 Wapping Road

One Day Liquor License information

Request for MBTA Community Zoning Implementation Task Force

Donation

Report of the Town Administrator