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Present: Chairman Joe Casna, Vice Chair Bill Kavol, Dennis Randall, Janet Wade, Heidi Whipple and Paula Rossi Clapp

6:01 p.m. Kingston Board of Health Meeting was called to order by Chairman, Joe Casna.

DISCUSSIONS

INTRODUCTION OF THE SHARED EXCELLENCE GRANT COORDINATOR – LINDA RIORDAN

- Linda explains the function of the Shared Excellence Grant.
- They are holding interviews for the Public Health Nurse and a Food Inspector.
- There are 5 applicants for the Public Nurse position. There will be a nurse on the interview panel. The jobs are posted on the town website and Indeed. The position is advertised in all five communities. The Public Nurse will be working with all five towns in the collaborative.
- Funding for FY2023 is \$300,000 and the carryover from FY2022 is \$90,000.
- The BOH is very happy with Linda's performance as the Coordinator for the Grant.

INTRODUCTION OF THE DIRECTOR OF THE COUNCIL ON AGING – MARYBETH LAWTON

- Met with Janet and Leanne last week. Would love to have Leanne come to the COA more often as she does excellent work with the seniors. She has outfitted the Nurse's room at the COA with much needed supplies.
- She has been a Director for the COA for over 18 years and has been on the Board of Selectmen for the Town of Bridgewater for 25 years where she raised her family.
- She is a Certified Grant Writer.
- She was a resident of Kingston back in the 80's. Her husband Thomas Lawton was Chairman of the Board of Selectmen for Kingston in 1985.
- Janet stressed the importance of support and collaboration between the COA and the BOH.
- Dennis and Leanne are a wonderful piece of the COA and she looks forward to working with them well into the future.
- Dennis invited to contribute to the monthly COA Newsletter.

112 PARTING WAYS RD – SEPTIC UPGRADE VARIANCE RESUBMISSION

- Variance approved – See drawings at Health Dept.

Motion to grant variance at 112 Parting Ways Rd: Dennis Randall

Second: Bill Kavol

5-0-0

DISCUSSION CONT.

- Janet Wade suggests to give Dr. Adnan Elamine an Honorarium. He signs our prescriptions for vaccines, epi pens, etc. His position as the “Town Doctor” is unpaid and Janet thinks that an honorarium would be nice to thank him for his good work. Other towns have done this and it’s a way of thanking him. Paula to reach out to Dr. Elamine.
- New admin assistant position applications are coming in. Interviews to be held with Paula, Arthur and Tina.

HEALTH AGENT’S REPORT

- 15 Tremont St. - Arthur came to an agreement with the landlord that the landlord would have someone from the complex clean up the dumpster area every night. We’ll give them a week to try this. Then we will revisit.
- Quickmart has been very good when inspected. Compliant.
- Yearly permit charges for non-profits. Pre pandemic, they were charged to operate. The Board should be consistent with these fees across the board. Heidi Whipple suggests we keep the fee schedule in place for non-profits
- Communication issues between Agent, Admin, Nurse and Board.
- Are we water testing four locations next year? More money needs to be added to the budget as this will double our laboratory line item.
- Health Agent is certified to do food inspections.
- Plan to have restaurant inspections caught up. We are behind in our inspection schedule.
- Administrative Assistant, Elise Desmond, has given her notice. Her last day is Sept. 26th. We all wish her well.

MEETING MINUTES

- July 18, 2022 – A change to under CONTINUED DISCUSSIONS page 3. Also change on page 3 – Change Mass General Hospital to MGHIHP
- August 1, 2022

ACCEPTANCE OF MINUTES

- July 18, 2022

Motion to accept minutes from July 18, 2022: Dennis Randall

Second: Bill Kavol

5-0-0

Motion to accept the minutes from August 1, 2022: Dennis Randall

Second: Bill Kavol

5-0-0

HEALTHY KINGSTON – JANET WADE

- Next taping -Paula Rossi-Clapp – Update on what’s going on in the Health Department
- Linda Riordan – Shared Excellence Grant Coordinator
- Marybeth Lawton – Director of the Council on Aging

NEXT AGENDA ITEMS

- Bike Helmet usage as requested by Heidi Whipple
- Strategic Planning Meeting – Janet Wade – We need to set a date.

Motion to adjourn at 7:15 PM: Dennis Randall

Second: Heidi Whipple

Vote: 5-0-0

Next Meeting – October 3, 2022

Elise Desmond, Administrative Assistant

Kingston Board of Health

Approved: