

KINGSTON BOARD OF HEALTH
MEETING MINUTES
August 15, 2022

Present: Chairman Joe Casna, Vice Chair Bill Kavol, Dennis Randall, Janet Wade, Paula Rossi Clapp and Arthur Boyle

6:05 p.m. Kingston Board of Health Meeting was called to order by Chairman, Joe Casna.

DISCUSSION

Arthur Boyle requested to move to discussion of trash disposal at 12-18 Tremont St. with Media Management.

- Arthur suggested to go from 3 days to 5 days per week for trash pick-up. With a second suggestion to go from 3 days to 4 days.
- Dennis Randall also suggests that there be signage by the dumpster as a deterrent.
- Bill Kavol suggests installing a surveillance camera as a deterrent as well.
- Alex Wilkie from Media Management stated that the 4-day pick-up schedule, signage and a surveillance camera is a reasonable plan and will present the suggestions to the owner.

ACCEPTANCE OF MINUTES

- May 16, 2022

Motion to accept minutes from May 16, 2022: Dennis Randall

Second: Bill Kavol

4-0-0

- June 6, 2022

Motion to accept minutes from June 6, 2022: Dennis Randall

Second: Bill Kavol

4-0-0

DISCUSSION

- Reorganization letter to the Town Administrator. Offer 2 to 3 suggestions to reorganize Health Department space.
- Dennis Randall asked if he can drop off plaque with letter to Henny because he was not able to get in touch with her.
- Dennis Randall is appearing August 25th at 12:50 on Healthy Kingston with Janet Wade.
- Dennis Randall received permission to add a blurb in the COA monthly newsletter regarding various health topics. Janet Wade suggested that he should run it by the Public Health Nurse, Leanne to have a matching theme to what she is posting on the Board of Health Website.

- The Nitrogen meeting between Arthur, Joe, the DEP and the Sewer Dept. - Nothing is happening at this time.
- The issue regarding the cesspool at the Water Dept – With DEP approval, Joe suggests to send a letter that Paula Rossi-Clapp composed from the BOH to the Water Dept. to support a tight tank installation in place of the cesspool which would bring that property into compliance.

Motion to send a letter to the Water Dept. Concerning replacing the cesspool that is on property with a tight tank to become in compliance: Dennis Randall

Second: Janet Wade

4-0-0

DISCUSSIONS CONT.

- Monthly web page analytics report to be requested from Clerk's office

HEALTH AGENT REPORT – PAULA ROSSI-CLAPP

PERC TEST APPLICATIONS

- No Percolation Tests to report

SYSTEM INSPECTIONS

- 2 Final Inspection completed

286 Elm St.

217 Main St.

RETAIL INSPECTIONS

- 1 Inspection completed

McDonalds

School inspections to be done over the next couple of weeks.

COMPLAINTS

- 5 Complaints

McDonalds – Resolved

Solstice – Resolved

Marion Drive – Ongoing. Larry Demar is requesting BOH action.

Lowes dog complaint (anonymous) is being investigated.

Grey's Beach Farmers Market complaint. (anonymous) being investigated.

BUDGET

- Year-to-date budget attached

CREDENTIALING PROCESS

- Health Agent is working on Soil Evaluator and REHS/RS

DEPARTMENT UPDATE

- Admin Assistant on vacation this week. Health Agent and Consultant covering office.
- Health Agent met with Middleboro Health Director. Very helpful to see how other Town Health Depts. Are functioning and compare. Planning on visiting more towns in the next several months.

- Set it up with the library and transfer station to post the vaccine booster clinics on their electronic signs. Also, notifications to go out on email blasts from the COA and Rec depts.
- Holtec letter was mailed
- Not able to get the BOH link added to the front page of town website.
- Letter created for the Town Water Dept. Building. Option to install a tight tank with the BOH support. Draft given to Chair.
- Senior Tax write off requests are due. Dept. Put in for two office helpers. Board needs to create a Retired Nurse position request.

HEALTHY KINGSTON – JANET WADE

- Janet looking for topic suggestions
- Nursing students starting Sept. 6th on Tuesdays. They will work on COA submission.
- If Dept. needs help using nursing students, let Leanne or Janet know.

Motion to adjourn at 6:54 PM: Dennis Randall

Second: Bill Kavol

Vote: 4-0-0

Next Meeting – September 7, 2022

Elise Desmond, Administrative Assistant
Kingston Board of Health

Approved: