



TOWN OF KINGSTON
Office of the Board of Assessors
Town House
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Board of Assessors
Michael Martin, Chairman
Scott DeSantis
Andrew P. MacInnis

Assistant Assessor
Maureen Clarke, MAA

ASSESSOR MEETING MINUTES

Room 203/Zoom Meeting

July 12, 2022 – 4:30 PM

Disclosure: these minutes are not verbatim – they are the preparer's interpretation of what took place at the meeting.

Meeting Attendees:

Board Members: Michael Martin, Andrew MacInnis, Scott DeSantis
Assistant Assessor: Maureen Clarke
Administrative Assessor: Tara Bulman
Administrative Assistant: Pam Curtin

Call to open meeting by Andrew at 4:32 PM.

Review, Sign, and Discuss

- Bills
- Meeting Minutes
- Permission to Submit Fiscal Year Documents

Bills:

The following bill was reviewed and signed:

- CAI Technologies, Invoice 14677 - Tax Map Maintenance \$862.50
- Real Estate Research Consultants, Invoice 9219 - Class 504 utility appraisals \$4,000.00
- Plymouth County Registry of Deeds - Copies \$3.00

Minutes:

The following Minutes were reviewed and signed:

- June 14, 2022: Motion to approve by Andrew. Mike second. 3-0-0.

Permission to Submit Fiscal Year Documents:

The Kingston Board of Assessors has granted permission to Maureen Clarke, Assistant Assessor, to submit LA-3, LA-10, LA-4, LA-13A for Fiscal Year 2023.

Motion to adjourn: Motion was made by Andrew at 4:37 pm to adjourn to executive session and not return to open session. All in favor.

Documents:

Bills:

- CAI Technologies, Invoice 14677
- Real Estate Research Consultants, Invoice 9219
- Registry of Deeds

Minutes:

- Open Session, 06.14.2022

Permission to Submit Fiscal Year Documents:

- Letter to Division of Local Services

Respectfully submitted
TB

Date: _____

Board Member Signatures:

